
On Thursday, August 14, 2025, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

AGENDA

BETHANY CITY COUNCIL

TUESDAY, AUGUST 19, 2025
6:30 P.M.

BETHANY CITY HALL
6700 NW 36TH ST
BETHANY, OKLAHOMA



With the exception of new business, official action can only occur on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Council may refer the matter to the City Manager or the Municipal Counselor. The Council may also refer items to standing committees of the Council or to a board or commission for additional study. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order
2. Invocation and Flag Salute
3. Consent Docket:
 - A. Approval of Minutes from the August 5, 2025, Regular Meeting.
 - B. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
 - C. Approval of Minutes from the August 4, 2025, Special Called Meeting.
 - D. Public Improvement-Routine Item: Accept Improvements for General Obligation Bond Proposition 3-C Animal Welfare Shelter Project and place maintenance bond into effect.
 - E. Public Improvement-Routine Item: Accept Improvements for General Obligation Bond Propositions 2-A Eldon Lyon Park, 2-B Ripper Park, 2-C Garrison Park, 2-D Macrory Park, and 2-F Cecil Mendenall Park and place maintenance bond into effect.
 - F. Approval of Budget Amendment 26-6.
4. Public Comment - Any person wishing to address the Council during Public Comment shall give their name, address, and city of residence to the City Clerk for

the records PRIOR to the start of the meeting. (Per Chapter 30 of the Bethany Code of Ordinances, there is a five-minute limit, and no action or discussion shall take place. All remarks shall be addressed to the Council as a body, and not to any member thereof.)

5. Consideration and possible adoption of Resolution No. 1722, a resolution of the City Council of the City of Bethany adopting a Traffic Calming Policy and Procedure for the City of Bethany and repealing all past policies in conflict therewith. (Ray Jones, City Attorney)
6. Consideration and possible approval of Change Order No. 1 to the Construction Contract with Parathon Construction, LLC for Sidewalk Partnership Program Project Phase 1 in the amount of \$6,250.00 and authorize the mayor to sign the document on behalf of the City of Bethany. (Elizabeth Gray, City Manager)
7. Consideration and possible approval of Construction Contract with Denali Plumbing, LLC for the Fire Department Training Tower Water Line Project in the amount of \$78,551.00 and authorize the mayor to sign the document on behalf of the City of Bethany. (Elizabeth Gray, City Manager)
8. Consideration and possible approval of the purchase of a 2026 Ford F250 truck for Animal Welfare in the amount of \$44,728.00. (Elizabeth Gray, City Manager)
9. New Business (As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).
10. City Attorney’s Report.
11. City Manager’s Report.
 - A. Financial Report.
12. Mayor and Council Members Comments and Suggestions.
13. Adjourn until September 2, 2025.

BETHANY PUBLIC WORKS AUTHORITY

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 - B. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
 - C. Approval of Budget Amendment 26-5.

2. **New Business** *(As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).*
3. **Adjourn until September 2, 2025.**

BETHANY HOSPITAL TRUST

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2. **New Business** *(As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).*
3. **Adjourn until September 2, 2025.**

BETHANY DEVELOPMENT AUTHORITY

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3. **Adjourn until September 2, 2025.**

Public Participation Note: The City Council and Staff of the City of Bethany strongly encourages the input and involvement of the citizens to help ensure that the city government provides the highest level of services to meet the public's needs and desires. If you have any concerns or comments about an agenda item, or any other issue, please contact the Mayor, your Ward Council Members or City Hall Staff. You may also contact the City Manager's office if you would like to have an item placed on a future agenda to address the Council as a whole. (Guidelines are available in the Council Chambers and in City Hall Lobby.)

NOTICE: On Thursday, July 31, 2025, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not necessary accommodation.

BETHANY CITY COUNCIL MEETING

BETHANY CITY HALL

AUGUST 5, 2025

6:30 P.M.

MEMBERS PRESENT:	Amanda Sandoval Peter Plank Chris Powell Kathy Larsen Burt Falkner Aja Triana Ken Smart Brian Magirowsky	Mayor Vice-Mayor Council Member Council Member Council Member Council Member Council Member Council Member
MEMBERS ABSENT:	Chandra Ford	Council Member
OTHERS PRESENT:	Elizabeth Gray Ray Jones Michael Vaughn Lesa LaMar Steve Manek Brett Crecelius Lloyd Spaugy John Nelson (See Roster)	City Manager City Attorney City Clerk/Treasurer Deputy City Clerk TEIM Design Community Development Dir. Crafton Tull Animal Welfare Officer

ITEM NO. 1 on the agenda CALL TO ORDER.

Mayor Sandoval called the Bethany City Council meeting to order at 6:34 P.M.

ITEM NO. 2 on the agenda was INVOCATION AND FLAG SALUTE.

The Invocation was given by Council Member Falkner.
The Flag Salute was conducted by Council Member Magirowsky.

ITEM NO. 3 CONSENT DOCKET:

- A. **APPROVAL OF MINUTES FROM THE JULY 15, 2025, REGULAR MEETING.**
- B. **APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**
- C. **APPROVAL OF MINUTES FROM THE JULY 15, 2025, SPECIAL CALLED MEETING.**
- D. **ACKNOWLEDGE RECEIPT OF NOTICE OF FILING OF APPLICATION FOR AFFORDABLE HOUSING TAX CREDIT DEVELOPMENT: WEST OAK VILLAGE/OHFA AHTC #25-06-39.**
- E. **PUBLIC IMPROVEMENT-ROUTINE ITEM: ACCEPT OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY (ODEQ) PERMIT NO. WL000055250661 FOR THE CONSTRUCTION OF 360 LINEAR FEET OF SIX (6) INCH PVC POTABLE WATER LINE AND ALL APPURTENANCES TO SERVE THE CITY OF BETHANY FIRE DEPARTMENT TRAINING TOWER PROJECT, OKLAHOMA COUNTY, OKLAHOMA.**
- F. **APPROVAL OF LUMP SUM PAYMENT TO RETIREE JOSE M. ROMAN FROM OKMRF RETIREMENT ACCOUNT.**

Council Member Larsen requested to have Item D pulled from the consent docket and voted on separately.

A motion was made by Council Member Larsen, seconded by Council Member Triana to approve the consent docket. Yes votes: Magirowsky, Larsen, Sandoval, Powell, Triana, Falkner, Plank, Smart. No votes: None. Motion approved.

City Manager Gray explained that Item D is just for informational purposes, and anyone may send letters of support or nonsupport of the tax credit that has been applied for.

A motion was made by Council Member Larsen, seconded by Council Member Magirowsky to approve Item D. Yes votes: Magirowsky, Smart, Powell, Plank, Larsen, Sandoval, Triana, Falkner. No votes: None. Motion approved.

ITEM NO. 4 on the agenda was CONSIDERATION AND POSSIBLE APPROVAL OF ORDINANCE NO. 2078, AN ORDINANCE AMENDING SECTION 154.026 TO THE BETHANY CODE OF ORDINANCES TO REQUIRE TRAFFIC STUDY IN CERTAIN SITUATIONS. (RAY JONES, CITY ATTORNEY)

A. PRESENTATION BY STAFF AND/OR INTERESTED PARTY.

Attorney Jones explained the intentions of the additions to the ordinance. Council members asked clarifying questions. The developer will pay for the traffic impact analysis. If there are more than 100 trips within a certain amount of time, then a traffic study will be required.

B. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 2078, ON READING BY TITLE ONLY.

A motion was made by Council Member Magirowsky, seconded by Council Member Larsen to approve Ordinance No. 2078 on reading by Title Only. Yes votes: Falkner, Smart, Powell, Plank, Larsen, Sandoval, Triana, Magirowsky. No votes: None. Motion approved.

C. MOTION TO APPROVE SECTIONS 1-3 OF ORDINANCE NO. 2078.

A motion was made by Council Member Magirowsky, seconded by Council Member Larsen to approve Sections 2-3 of Ordinance No. 2078. Yes votes: Powell, Larsen, Triana, Magirowsky, Plank, Falkner, Sandoval, Smart. No votes: None. Motion approved.

ITEM NO. 5 on the agenda was PUBLIC HEARING ITEM: CONSIDERATION AND POSSIBLE APPROVAL OF ORDINANCE NO. 2079, AN ORDINANCE AMENDING THE ZONING ORDINANCES, MAP, AND COMPREHENSIVE PLAN OF THE CITY OF BETHANY, OKLAHOMA, BY INCLUDING IN THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT, THE PROPERTY LOCATED AT NW 36TH STREET AND N. ROCKWELL AVE. IN BETHANY, OKLAHOMA COUNTY, OKLAHOMA AS MORE PARTICULARLY DESCRIBED HEREINAFTER. (RAY JONES, CITY ATTORNEY)

A. PRESENTATION BY STAFF AND/OR INTERESTED PARTY.

City Manager Gray reported to the council that this item passed Planning and Zoning with votes 4 to 1 with no abstentions.

Attorney Jones explained that a PUD is more flexible with the amount of density placed on the property. A PUD must be completed with a certain amount of time, or the zoning reverts to the previous zoning.

Lloyd Spaugy with Crafton Tull spoke proposing 25 duplexes on the property and was unsure if the units would be for sale or for rent.

B. PUBLIC COMMENT.

None.

C. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 2079, ON READING BY TITLE ONLY.

A motion was made by Vice-Mayor Plank, seconded by Council Member Powell to approve Ordinance No. 2079 on reading by Title Only. Yes votes: Powell, Smart, Sandoval, Plank, Triana. No votes: Larsen, Magirowsky, Falkner. Motion approved.

D. MOTION TO APPROVE SECTION 1 OF ORDINANCE NO. 2079. E. ACTION ON SECTION 2 OF ORDINANCE NO. 2079, THE EMERGENCY SECTION.

A motion was made by Vice-Mayor Plank, seconded by Council Member Powell to approve Section 1 of Ordinance 2079. Yes votes: Smart, Sandoval, Falkner, Powell, Triana, Plank. No votes: Larsen, Magirowsky. Motion approved.

E. ACTION ON SECTION 2 OF ORDINANCE NO. 2079, THE EMERGENCY SECTION.

A motion was made by Council Member Larsen, seconded by Council Member Magirowsky to deny approval of the emergency section. Yes votes: Magirowsky, Larsen, Falkner. No votes: Smart, Powell, Plank, Sandoval, Triana. The motion failed to deny the Emergency Section.

ITEM NO. 6 on the agenda was **PUBLIC COMMENT - ANY PERSON WISHING TO ADDRESS THE COUNCIL DURING PUBLIC COMMENT SHALL GIVE THEIR NAME, ADDRESS, AND CITY OF RESIDENCE TO THE CITY CLERK FOR THE RECORDS PRIOR TO THE START OF THE MEETING. (PER CHAPTER 30 OF THE BETHANY CODE OF ORDINANCES, THERE IS A FIVE-MINUTE LIMIT, AND NO ACTION OR DISCUSSION SHALL TAKE PLACE. ALL REMARKS SHALL BE ADDRESSED TO THE COUNCIL AS A BODY, AND NOT TO ANY MEMBER THEREOF.)**

None.

ITEM NO. 7 on the agenda was **CITYWIDE PUBLIC WORKS PROJECTS UPDATE BY TEIM DESIGN.** (*ELIZABETH GRAY, CITY MANAGER*)

Steve Manek with TEIM Design presented an update of all projects to the council. This update is included in the agenda packet.

ITEM NO. 8 on the agenda **CONSIDERATION AND POSSIBLE APPROVAL TO RATIFY EMERGENCY REPAIR EXPENDITURES UTILIZING THE KRAPFF-REYNOLDS CONSTRUCTION CO. ON-CALL/EMERGENCY CONTRACT FOR SEWER LINE RE-**

PAIR SERVICES ON MUELLER AVENUE NEAR 55TH STREET IN BETHANY OKLAHOMA IN THE APPROXIMATE AMOUNT OF \$150,000.00. (ELIZABETH GRAY, CITY MANAGER)

A motion was made by Council Member Larsen, seconded by Council Member Magirowsky to approve to ratify emergency repair expenditures utilizing the Krapff-Reynolds Construction Co. on-call/emergency contract for Sewer Line Repair Services on Mueller Avenue near 55th Street in Bethany Oklahoma in the approximate amount of \$150,000.00. Yes votes: Magirowsky, Smart, Powell, Plank, Larsen, Sandoval, Triana, Falkner. No votes: None. Motion approved.

ITEM NO. 9 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL OF PAYMENT TO OG&E IN THE AMOUNT OF \$22,708.63 FOR NECESSARY ELECTRICAL UPGRADES TO CONSTRUCT AND OPERATE THE NEW LIFT STATION AT NW 31ST AND PENIEL.** (ELIZABETH GRAY, CITY MANAGER)

A motion was made by Council Member Magirowsky, seconded by Council Member Smart to approve the payment to OG&E in the amount of \$22,708.63 for necessary electrical upgrades to construct and operate the new lift station at NW 31st and Peniel. Yes votes: Sandoval, Larsen, Smart, Magirowsky, Plank, Triana, Powell, Falkner. No votes: None. Motion approved.

ITEM NO. 10 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL OF AN AGREEMENT BETWEEN COUNCIL VETERINARY HOSPITAL AND THE CITY OF BETHANY TO PROVIDE LOW-COST RABIES VACCINATIONS FOR ANIMALS IMPOUNDED AT THE BETHANY ANIMAL SHELTER AND AUTHORIZE THE MAYOR TO SIGN THE DOCUMENT ON BEHALF OF THE CITY OF BETHANY.** (ELIZABETH GRAY, CITY MANAGER)

Animal Welfare Officer Nelson reported that the shots must be administered by a veterinarian for the shots to be recognized by the state.

A motion was made by Council Member Larsen, seconded by Council Member Magirowsky to approve an agreement between Council Veterinary Hospital and the City of Bethany to provide low-cost rabies vaccinations for animals impounded at the Bethany Animal Shelter and authorize the mayor to sign the document on behalf of the City of Bethany. Yes votes: Sandoval, Magirowsky, Smart, Triana, Plank, Powell, Falkner, Larsen. No votes: None. Motion approved.

ITEM NO. 11 on the agenda was **CONSIDERATION AND POSSIBLE ADOPTION OF RESOLUTION NO. 1721, A RESOLUTION APPROVING THE WAIVER OF DUMPSTER FEES FOR THE COMMUNITY BUILDS COMMUNITY VOLUNTEER PROGRAM.** (RAY JONES, CITY ATTORNEY)

A motion was made by Council Member Smart, seconded by Council Member Larsen to approve Resolution No. 1721. Yes votes: Sandoval, Powell, Magirowsky, Plank, Larsen, Smart, Triana, Falkner. No votes: None. Motion approved.

ITEM NO. 12 on the agenda **WAS EXECUTIVE SESSION FOR DISCUSSING THE PURCHASE, ACQUISITION, OR APPRAISAL OF REAL PROPERTY ALONG THE ROUTE 66 CORRIDOR BY THE CITY OF BETHANY.** (RAY JONES, CITY ATTORNEY)

A. MOTION TO ENTER EXECUTIVE SESSION.

A motion was made by Council Member Magirowsky, seconded by Council Member Triana to enter Executive Session at 7:32. Yes votes: Triana, Smart, Powell, Larsen, Plank, Falkner, Magirowsky, Sandoval. No votes: None. Motion approved.

B. MOTION TO EXIT EXECUTIVE SESSION.

A motion was made by Council Member Smart, seconded by Vice-Mayor Plank to exit Executive Session at 8:14. Yes votes: Larsen, Powell, Plank, Falkner, Smart, Sandoval, Magirowsky, Triana. No votes: None. Motion approved.

There was no motion or vote following the Executive Session adjournment.

ITEM NO. 13 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS “MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA”)**.

None.

ITEM NO. 14 on the agenda was the **CITY ATTORNEY’S REPORT.**

City Attorney Jones gave a report of his past two weeks’ work.

ITEM NO. 15 on the agenda was the **CITY MANAGER’S REPORT.**

City Manager Gray provided updates regarding recent and upcoming events and projects.

ITEM NO. 16 on the agenda was **COUNCIL MEMBERS’ ANNOUNCEMENTS, COMMENTS, AND PROPOSALS.**

Each council member was given the opportunity to comment.

ITEM NO. 17 on the agenda was **ADJOURN UNTIL AUGUST 19, 2025.**

Mayor Sandoval adjourned the Bethany City Council meeting at 8:25 P.M. until August 19, 2025.

MAYOR

CITY CLERK

BETHANY CITY COUNCIL

From: Michael Vaughn, Finance Director
Date: August 14, 2025
Subject: Claims list for the 08/19/2025 City Council Meeting

GENERAL OPERATIONS FUND

FUND	AMOUNT
General Operations Fund	\$ 155,875.78
Public Safety Fund	\$ 1,041.96
Capital Improvement Fund	\$ 1,757.82
2016 Library GO Bond	\$ 1,725.00
Water Sys Improv Fund	\$ 9,661.88
Federal Grant Fund	\$ 6,687.25
2022a GO Bond Issue	\$ 294,773.57
Municipal Court Fund	\$ 8,299.17
TOTAL	\$ 479,822.43

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$ 479,822.43
Bethany Public Works Authority	\$ 379,374.09
Bethany Hospital Trust	\$ 6,948.62
Bethany Development Authority	\$ -
TOTAL	\$ 866,145.14

RECOMMENDATION

1. Approve claims as presented.

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A		NON-DEPARTMENTAL				
26-54504	10-005216	PERDUE BRANDON FIELDER COLL	JULY 25 COLLECTION REPORT	8/2025	JULY 2025--	1,670.75
DEPARTMENT TOTAL:						1,670.75
DEPARTMENT: 01.0		MANAGEMENT				
26-54164	10-004660	MOTHER NATURE'S INC.	PEST CONTROL/GOPHER	8/2025	1559710	120.00
26-54311	10-005084	JAN-PRO CLEANING SYSTEMS	CITY HALL CLEANING	8/2025	INV209389	813.00
26-54502	10-005156	COX COMMUNICATIONS INC.	MNTHLY PHONE SVC.	8/2025	20250731	683.31
26-54347	10-005321	AMAZON CAPITAL SERVICES,	INBINS, PENS, TONER, MISC	8/2025	1203406	667.06
26-54515	10-005373	CARD SERVICES/P1	OFFICE 365/AZURE	8/2025	E0300X78AZ	1,100.00
25-53611	10-006094	J HOLLAND PHOTOGRAPHY, LLC	COUNCIL PHOTOS	6/2025	COUNCIL 25	50.00
26-54234	10-1085	OKLAHOMA MUNICIPAL ASSURANC	PROPERTY INS.	8/2025	INST. 1	2,400.72
26-54320	10-1196	POSTMASTER	POSTAGE	8/2025	20250801	117.00
26-54140	10-2274	OZARKA WATER COMPANY	MONTHLY RENTAL/WATER	8/2025	1050809	25.94
26-54505	10-2448	MARGARET MCMORROW-LOVE	FOP/IAFF NEGOTIATIONS	8/2025	20250804	1,836.75
26-54168	10-3196	IMAGENET CONSULTING, LLC	MANAGED IT SVC	8/2025	INV1342434	8,540.25
26-54530	10-4310	AMERIFLEX	FSA ADMIN FEE	8/2025	INV894292	180.20
DEPARTMENT TOTAL:						16,534.23
DEPARTMENT: 02.0		FINANCE				
26-54320	10-1196	POSTMASTER	POSTAGE	8/2025	20250801	762.60
26-54231	10-1749	RK BLACK INC.	SHARP PRINTER	8/2025	IN1268975	3.50
26-54482	10-4352	MCBRIDE CLINIC	DRUG SCREEN/EXAM	8/2025	AUGUST 1, 2025	32.00
DEPARTMENT TOTAL:						798.10
DEPARTMENT: 03.0		COURT				
26-54502	10-005156	COX COMMUNICATIONS INC.	MNTHLY PHONE SVC.	8/2025	20250731	462.20
25-53976	10-005321	AMAZON CAPITAL SERVICES,	INSHIRTS	6/2025	6201863	223.76
26-54283	10-006123	CHRISTOPHER T. STEIN	CITY PROSECUTOR	8/2025	250725	1,397.00
26-54284	10-006144	ROBERT BLACK, PLLC	CITY PROSECUTOR	8/2025	2025-07	2,062.50
26-54234	10-1085	OKLAHOMA MUNICIPAL ASSURANC	PROPERTY INS.	8/2025	INST. 1	2,452.08
26-54320	10-1196	POSTMASTER	POSTAGE	8/2025	20250801	143.10
25-53995	10-3307	FAST STITCH	SHIRT EMBROIDERY	6/2025	202508146123	190.00
26-54196	10-3307	FAST STITCH	SHIRT STITCH	8/2025	16139	27.40
DEPARTMENT TOTAL:						6,958.04

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 04.0		ENGINEERING				
26-54295	10-006273	PARATHON CONSTRUCTION, INC.	SIDEWALK PARTNERSHIP	8/2025	1167	25,004.00
DEPARTMENT TOTAL:						25,004.00
DEPARTMENT: 05.0		POLICE				
26-54346	10-004660	MOTHER NATURE'S INC.	PD Monthly Maint	8/2025	1559703	60.00
26-54447	10-004789	TRADS, INC	MONTHLY USAGE	8/2025	JUL 2025	87.80
26-54506	10-004803	EQUATURE	YEARLY MAINT AGGEMENT	8/2025	29235	2,610.00
26-54401	10-004912	DIGI GROUP	MONTHLY USAGE FEES	8/2025	IN33839	125.31
26-54075	10-004996	GOODYEAR COMMERCIAL TIRE &	Fleet Tires	8/2025	255-1032041	2,303.24
26-54389	10-005090	THE HOME DEPOT PRO	ANIMAL WELFARE	8/2025	029481/1023202	398.62
26-54487	10-005090	THE HOME DEPOT PRO	WATER, SEALANT, HARDWARE	8/2025	012164/7615906	229.85
26-54502	10-005156	COX COMMUNICATIONS INC.	MNTHLY PHONE SVC.	8/2025	20250731	3,266.66
26-54222	10-005190	FBI-LEEDA	Silva Training	8/2025	200131192	795.00
26-54223	10-005190	FBI-LEEDA	Corn Training	8/2025	200131188	795.00
26-54390	10-005321	AMAZON CAPITAL SERVICES, IN	ANIMAL SHELTER	8/2025	0778610	97.14
26-54419	10-005321	AMAZON CAPITAL SERVICES, IN	Supplies Animal Shelter	8/2025	2777828	87.01
26-54411	10-005373	CARD SERVICES/Pl	Microwave	8/2025	0702025	79.96
26-54489	10-005373	CARD SERVICES/Pl	Harbor Freight Sprayers	8/2025	20250812	42.97
26-54499	10-005595	RAY'S WESTSIDE TAG AGENCY	TAG FOR UNIT 22-007	8/2025	20250812-	50.00
26-54323	10-005634	INNOVATIVE SECURITY OF OKLA	Monthly Monitoring Fee	8/2025	749249	22.95
26-54329	10-005687	SUNDANCE OFFICE SUPPLY, INC	Animal Control Forms	8/2025	585282	710.00
26-54422	10-005772	MWI ANIMAL HEALTH	Shelter Vaccines supplies	8/2025	62603413	736.56
26-54034	10-006044	HOUSE OF MODS LLC	Fleet Repairs	8/2025	5830	987.98
26-54421	10-006192	FLOCK SAFETY	Flock Safety Renewal	8/2025	70851	21,000.00
26-54076	10-0225	GENUINE PARTS	Fleet Parts	8/2025	093443	190.22
26-54446	10-0225	GENUINE PARTS	Fleet Parts City Garage	8/2025	094369	260.64
26-54474	10-0919	MAIL DROP	SHIP LIDAR FOR REPAIR	8/2025	95719	24.51
26-54402	10-0980	MOTOROLA SOLUTIONS, INC.	YEARLY SPILLMAN MAINT	8/2025	3144684	6,660.00
26-54488	10-1	Chris Harding	GAS FOR RANGE	8/2025	20250811	16.18
26-54234	10-1085	OKLAHOMA MUNICIPAL ASSURAN	PROPERTY INS.	8/2025	INST. 1	2,824.38
26-54320	10-1196	POSTMASTER	POSTAGE	8/2025	20250801	178.80
26-54410	10-1622	WESTLAKE ACE HARDWARE	Animal Welfare Shelter	8/2025	3504972	74.11
26-54444	10-2697	AUTOZONE	BRAKES	8/2025	00501396474	122.98
26-54413	10-3307	FAST STITCH	Uniform Shirt	8/2025	16249	33.50
26-54126	10-3342	JANI-KING OF OKLAHOMA, INC.	Monthly Cleaning	8/2025	OKC08250107	1,924.66
26-54467	10-4090	AT&T MOBILITY	MONTHLY ETHERNET	8/2025	3174335014	746.98
26-54482	10-4352	MCBRIDE CLINIC	DRUG SCREEN/EXAM	8/2025	AUGUST 1, 2025	137.00
26-54406	10-4388	ISG TECHNOLOGY, LLC	HPE Support Renewal	8/2025	ISG364794	3,326.00
DEPARTMENT TOTAL:						51,006.01

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 06.0 FIRE						
26-54502	10-005156	COX COMMUNICATIONS INC.	MNTHLY PHONE SVC.	8/2025	20250731	1,310.17
26-54453	10-005510	SAMARITAN EMS	AMBULANCE SVC	8/2025	7165	17,989.75
26-54496	10-005992	AEG PETROLEUM	200 GALS OF DEF	8/2025	930935	111.42
26-54510	10-1	GARRETT NIVENS	BOOT REIMB. NIVENS	8/2025	20250729	150.00
26-54234	10-1085	OKLAHOMA MUNICIPAL ASSURANC	PROPERTY INS.	8/2025	INST. 1	2,789.07
26-54320	10-1196	POSTMASTER	POSTAGE	8/2025	20250801	8.10
26-54365	10-1530	THE TRIBUNE	P&Z BOA MAILERS	8/2025	20250801	200.05
26-54467	10-4090	AT&T MOBILITY	MONTHLY ETHERNET	8/2025	3174335014	746.99
26-54485	10-4251	SAM'S CLUB DIRECT FD	JANITORIAL SUPPLIES	8/2025	20250811	281.14
DEPARTMENT TOTAL:						23,586.69
DEPARTMENT: 07.0 COMMUNITY DEV						
26-54195	10-005689	CHALLENGER LANDSCAPING AND	FOR ABATEMENT FEES	8/2025	7425 NW 29 (02)	1,375.00
26-54320	10-1196	POSTMASTER	POSTAGE	8/2025	20250801	1,285.50
26-54231	10-1749	RK BLACK INC.	SHARP PRINTER	8/2025	IN1268975	13.99
26-54513	10-3348	COUNTY CLERK OKLA COUNTY	LIEN/RELEASE	8/2025	20250804	18.00
26-54514	10-3348	COUNTY CLERK OKLA COUNTY	LIEN/RELEASE	8/2025	2025804	18.00
DEPARTMENT TOTAL:						2,710.49
DEPARTMENT: 08.1 PUBLIC WORKS - ADMIN						
26-54502	10-005156	COX COMMUNICATIONS INC.	MNTHLY PHONE SVC.	8/2025	20250731	400.86
26-54009	10-006257	BH SECURITY, LLC	SECURITYFORPWDEPT&YARDS	8/2025	255855560	54.98
26-54234	10-1085	OKLAHOMA MUNICIPAL ASSURANC	PROPERTY INS.	8/2025	INST. 1	51.35
26-54320	10-1196	POSTMASTER	POSTAGE	8/2025	20250801	2.10
26-54441	10-1276	RON'S SPORTS WORLD INC	FIVE POLO SHIRTS PW DIREC	8/2025	026-54441	125.00
DEPARTMENT TOTAL:						634.29
DEPARTMENT: 08.2 PUBLIC WORKS - STREETS						
26-54144	10-0006	A WELDORS SUPPLY	WELDING SUPPLIES	8/2025	7132178	125.75
25-53952	10-004688	TLS GROUP, INC.	REPLACEPEDESTRIANPOLE	6/2025	125908-01	2,315.00
26-54003	10-004688	TLS GROUP, INC.	MAINTAGREEMENTSIGNALATION	8/2025	0825-1807	480.00
26-54252	10-004688	TLS GROUP, INC.	EASTBOUNDLEFTTURN39THPENI	8/2025	125807	260.00
26-54404	10-004808	ADVANTAGE BATTERY OF OKLAHO	4 BATTERYS SCHOOL ZONE	8/2025	123087	299.96
26-54502	10-005156	COX COMMUNICATIONS INC.	MNTHLY PHONE SVC.	8/2025	20250731	328.64
26-54425	10-006180	CENTERLINE SUPPLY INC.	FILTER FOR PAINT MACHINE	8/2025	ORD0149329	12.06
26-54450	10-006180	CENTERLINE SUPPLY INC.	SIGN POST	8/2025	ORD0150181	319.25
26-54009	10-006257	BH SECURITY, LLC	SECURITYFORPWDEPT&YARDS	8/2025	255855560	152.94
26-54408	10-0225	GENUINE PARTS	FILTER UNIT #63	8/2025	94023	7.52
26-54481	10-0572	REDDY ICE CORP	72BAGICEEMPLOYEEHYDRATION	8/2025	3850976481	30.24
26-54394	10-0694	HASKELL LEMON CONST CO	3 TONS ASPHALT	8/2025	15661	275.44
26-54466	10-0694	HASKELL LEMON CONST CO	FOUR TONS ASPHALT	8/2025	15830	221.60
26-54475	10-0694	HASKELL LEMON CONST CO	2 TWOS OF ASPHALT	8/2025	15873	81.60
25-53764	10-0812	J & R EQUIPMENT LLC	REPAIR UNIT 801	6/2025	7004	13,411.42
26-54234	10-1085	OKLAHOMA MUNICIPAL ASSURANC	PROPERTY INS.	8/2025	INST. 1	253.55
26-54272	10-1276	RON'S SPORTS WORLD INC	SAFETY SHIRTS & POLO	8/2025	26-54272	150.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 08.2 PUBLIC WORKS - STREETS						
26-54271	10-2702	AMERICAN LOGO & SIGNS	SIGNS	8/2025	34059	286.00
26-54356	10-2702	AMERICAN LOGO & SIGNS	BRACKETS	8/2025	34058	168.00
25-53798	10-4010	HARD HAT SAFETY & GLOVE	PPE FOR NEW HIRES	6/2025	IN-0080798	242.87
DEPARTMENT TOTAL:						19,421.84
DEPARTMENT: 08.4 PUBLIC WORKS - MAINT						
26-54234	10-1085	OKLAHOMA MUNICIPAL ASSURANCE	PROPERTY INS.	8/2025	INST. 1	192.58
26-54338	10-1276	RONS SPORTS WORLD INC	10 PPE SHIRTS & 3 POLOS	8/2025	26-54338	150.00
26-54428	10-2895	CHAPPELL SUPPLY	HYDRCONNECTORFORLIFT	8/2025	0379660-IN	104.20
DEPARTMENT TOTAL:						446.78
DEPARTMENT: 08.5 PUBLIC WORKS - PARKS						
26-54004	10-0006	A WELDORS SUPPLY	MONTHLYFEESFORWELDING	8/2025	273083	24.80
26-54502	10-005156	COX COMMUNICATIONS INC.	MNTHLY PHONE SVC.	8/2025	20250731	29.32
26-54427	10-005321	AMAZON CAPITAL SERVICES, INC	PUMP FOR POOL	8/2025	3688234	520.44
26-54230	10-005350	FORCE PERSONNEL	TEMP HELP FOR PARKS	8/2025	83855	1,726.72
25-53609	10-005628	OKLAHOMA CORRECTIONAL INDUS	2 ADOPT-A-BENCH	6/2025	129720	630.00
25-53626	10-005628	OKLAHOMA CORRECTIONAL INDUS	ADOPT-A-BENCH	6/2025	129721	315.00
26-54416	10-005663	MOON CHEMICAL PRODUCTS, INC	6 BAGS OF SODIUM BICARBONATE	8/2025	39097	150.00
26-54279	10-005703	FLOOR-TECH JANITORIAL	PAPER TOWELS & TOILET PAP	8/2025	6690	197.50
26-54417	10-006193	WIN SUPPLY OF OKLAHOMA CITY	TOILET FOR RIPPER PARK	8/2025	284628.01	425.47
26-54009	10-006257	BH SECURITY, LLC	SECURITY FOR PW DEPT & YARDS	8/2025	255855560	54.98
26-54481	10-0572	REDDY ICE CORP	72 BAG ICE EMPLOYEE HYDRATION	8/2025	3850976481	30.24
26-54354	10-1063	OG&E	MNTHLY SVC.	8/2025	20250717	212.96
26-54234	10-1085	OKLAHOMA MUNICIPAL ASSURANCE	PROPERTY INS.	8/2025	INST. 1	1,867.94
26-54275	10-1276	RONS SPORTS WORLD INC	SAFETY SHIRTS & POLOS	8/2025	26-54275	150.00
26-54423	10-1622	WESTLAKE ACE HARDWARE	CLEANING SUPPLIES FOR POOL	8/2025	3504976	136.86
26-54415	10-2488	CARDINAL AQUATECH POOLS	TESTING REAGENTS	8/2025	55154-1	32.92
26-54424	10-3331	RUCKER MECHANICAL	PARK BARN AIR CONDITIONER	8/2025	I-72515-1	231.25
26-54486	10-3331	RUCKER MECHANICAL	DX & POSSIBLE REPAIR PARK BARN	8/2025	I-72672-1	278.95
25-53798	10-4010	HARD HAT SAFETY & GLOVE	PPE FOR NEW HIRES	6/2025	IN-0080796	89.21
DEPARTMENT TOTAL:						7,104.56
FUND TOTAL:						155,875.78

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 99.0		NON-DEPARTMENTAL				
26-54439	10-005321	AMAZON CAPITAL SERVICES,	INFBI Academy Supplies	8/2025	3517018	112.98
26-54409	10-005373	CARD SERVICES/P1	Animal Welfare Printer	8/2025	20250731	209.99
26-54420	10-005373	CARD SERVICES/P1	Microchip Wand	8/2025	10609090	369.00
26-54436	10-005373	CARD SERVICES/P1	Office Depot Supplies	8/2025	20250805	349.99
DEPARTMENT TOTAL:						1,041.96
FUND TOTAL:						1,041.96

FUND: 031- CAPITAL IMPROVE PROJECTS

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 40.0		PROJECTS >\$25,000				
26-54458	10-005900	TEIM DESIGN GROUP, PLLC	25TH/SHANNON LIFT	8/2025	13435	740.00
26-54461	10-005900	TEIM DESIGN GROUP, PLLC	CDBG WATERLINE	8/2025	13443	1,017.82
DEPARTMENT TOTAL:						1,757.82
FUND TOTAL:						1,757.82

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 99.0		NON-DEPARTMENTAL				
25-52722	10-006129	ES2, INC.	LIBRARY LG CONTROLLERS	6/2025	APP #2	1,725.00
DEPARTMENT TOTAL:						1,725.00
FUND TOTAL:						1,725.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 40.0		Project				
26-54535	10-4018	MASTER PUMP & EQUIP	LIME PUMP REBUILD	8/2025	673451-001	9,661.88
					DEPARTMENT TOTAL:	9,661.88
					FUND TOTAL:	9,661.88

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 40.0 Sewer Project						
26-54455	10-005900	TEIM DESIGN GROUP, PLLC	PENIEL WASTEWATER	8/2025	13441	6,687.25
DEPARTMENT TOTAL:						6,687.25
FUND TOTAL:						6,687.25

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 40.0		Projects				
26-54307	10-005321	AMAZON CAPITAL SERVICES, INC	CABINETS, TRASH CANS ETC.	8/2025	3970651	677.74
25-53616	10-005628	OKLAHOMA CORRECTIONAL INDUS	Furniture for Shelter	6/2025	123385	3,276.00
25-51393	10-005900	TEIM DESIGN GROUP, PLLC	PROP 2 A,C AND F	6/2025	13401	4,326.20
26-54236	10-005900	TEIM DESIGN GROUP, PLLC	PROP 1-D PENIAL 39-42 ST	8/2025	13431	445.80
26-54457	10-005900	TEIM DESIGN GROUP, PLLC	PROP 2 PARKS	8/2025	13440	1,137.35
26-54459	10-005900	TEIM DESIGN GROUP, PLLC	PROP 1 CONST. INSPECTION	8/2025	13436	5,499.74
26-54460	10-005900	TEIM DESIGN GROUP, PLLC	PROP 3-C ANIMAL WELFARE	8/2025	13442	315.74
26-54462	10-006153	ALL ROADS PAVING, INC.	PROP 1-D	8/2025	INVOICE #2	274,072.90
26-54463	10-006184	C4L, LLC	PROP 3-C	8/2025	INVOICE #6	5,022.10
DEPARTMENT TOTAL:						294,773.57
FUND TOTAL:						294,773.57

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A		NON-DEPARTMENTAL				
26-54500	10-1869	CLEET	JULY 25 CLEET REPORT	8/2025	JULY 2025	2,829.12
26-54501	10-1970	OSBI	JULY 25 AFIS REPORT	8/2025	JULY 2025-	2,802.92
26-54503	10-1970	OSBI	JULY 25 FORENSIC REPORT	8/2025	JULY 2025---	2,667.13
DEPARTMENT TOTAL:						8,299.17
FUND TOTAL:						8,299.17
GRAND TOTAL:						866,145.14

**AGENDA: 08/19/2025
ITEM: 3 (C)**

NOTICE: On Monday, July 28, 2025, at or before 4:59 p.m., amended agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY CITY COUNCIL

SPECIAL CALLED MEETING/WORKSHOP

**MONDAY, AUGUST 4, 2025
11:00 A.M. – 5:00 P.M.**

**OKLAHOMA MUNICIPAL ASSURANCE GROUP
3650 S BOULEVARD
EDMOND, OKLAHOMA 73013**

MEMBERS PRESENT:	Amanda Sandoval	Mayor (<i>arrived @ 11:04 a.m.</i>)
	Chris Powell	Council Member
	Ken Smart	Council Member
	Burt Falkner	Council Member
	Kathy Larsen	Council Member
	Chandra Ford	Council Member
	Brian Magirowsky	Council Member
	Aja Triana	Council Member (<i>arrived @ 11:15 a.m.</i>)
MEMBERS ABSENT:	Peter Plank	Vice Mayor
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Lori Mueller	OMAG
	Justin Battles	Mustang Asst. City Manager

Mayor Sandoval called the Special Called Meeting/Workshop to order at 11:05 a.m.

MEMBERS OF THE BETHANY CITY COUNCIL WILL GATHER FOR A WORKSHOP WITH REPRESENTATIVES FROM THE OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG) FOR THE PURPOSE OF STRATEGIC PLANNING, GOAL SETTING, AND LEADERSHIP TRAINING. (AMANDA SANDOVAL, MAYOR AND ELIZABETH GRAY, CITY MANAGER)

THIS MEETING IS FOR TRAINING PURPOSES ONLY, WITH NO BUSINESS TO BE ACTED UPON BY COUNCIL.

See Exhibit A. No action taken.

Mayor Sandoval adjourned the meeting at 4:54 p.m.

MAYOR

CITY CLERK



COUNCIL RETREAT:
DESIGNING OUR FUTURE

OMAG

OVERVIEW

Retreat Goals

- The role of the Council
- Council purpose and focus
- How will we achieve our purpose and focus
- Develop relationships to best serve OUR community

Agenda

- Introduction – why we are here
- Ice Breaker – Mapping Our City
- City Council's Role
- Mission & Common Purpose
- Communication Styles
- Current Challenges
- Your Vision for Your Community
- Consensus of “Must Do” versus “Want to Do”

The Council's Role

DUTIES: Care | Obedience | Loyalty

RESOURCES: Time | Money | People

JOBS: Set direction for the municipality | Approve policies that move the municipality in that direction | Monitor results

STRATEGIC: Visionary, innovative ideas, seeing interconnections, wants/needs, tactical ear & strategic view, long & short-term goals

TRUSTEE: Fiduciary, partnerships, basis of our meetings, hold the greater good, long-term considerations

ADVOCATE: Service, a big part of the role, can be rewarding; relationships & trust

COMMUNITY BUILDER: Being present, let people see the City in action, communications, connections & opportunities

DECISION MAKER: Reading, preparing, listening to expertise

OVERSIGHT: Reviews, process, evaluation

Rank the following based on how you view your role. 1 -6, 1 being the most important.

___ Strategic Vision – Big Picture

___ Trustee - Steward

___ Advocate - Representative/Constituent Advocate

___ Community Builder – Bringing People Together

___ Decision-maker – Reviewing Information and voting

___ Oversight – accountability

Our Why

What's Our Why?

Create the kind of community that attracts QUALITY individuals; that want to:

live,

work, and

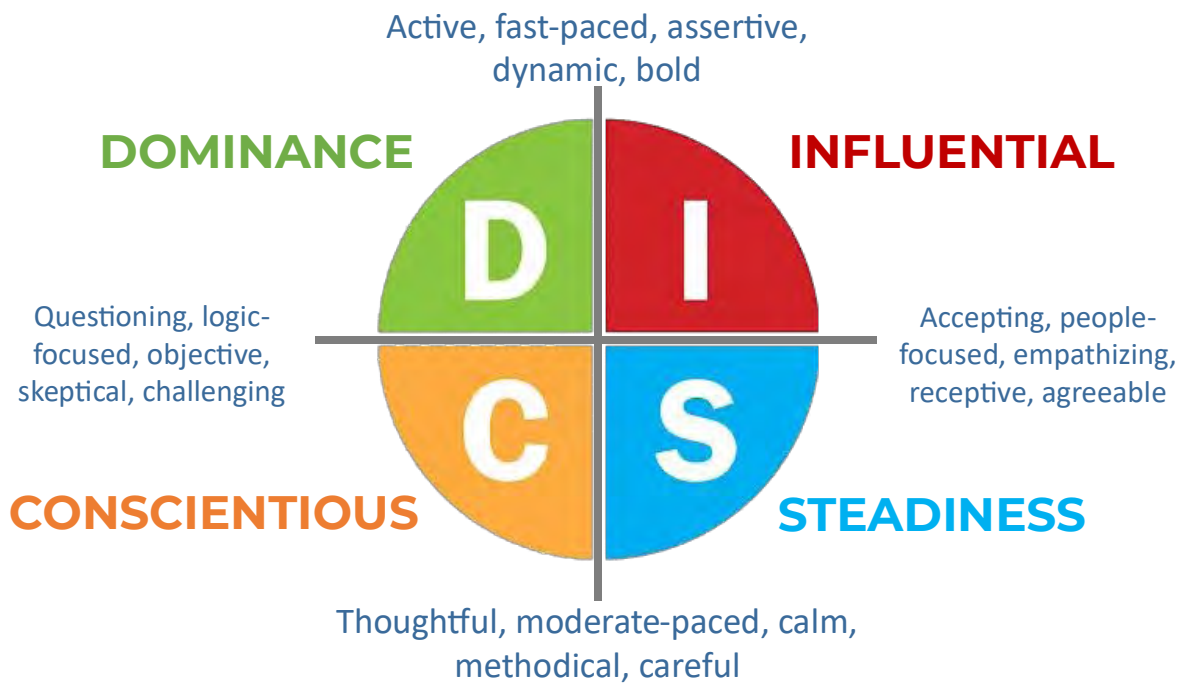
raise families

HERE!

Collective Summary: To strengthen our community through transparent leadership, civic engagement, and accountable governance, driven by a shared commitment to service, local autonomy, and meaningful representation.

COMMUNICATION STYLE MATTERS

What do you see? _____



Dominance – “The Winner”

- Places emphasis on accomplishing results and “seeing the big picture”
- Confident, sometimes blunt
- Outspoken, demanding

Motivated by winning, competition, and success. Prioritize action, accepting challenges, and achieving results. Described as direct and demanding, strong-willed, driven, and determined. Tend to be outspoken but can be rather skeptical and questioning of others.

Fears: being seen as vulnerable or being taken advantage of

Values: competency, action, concrete results, personal freedom, and challenges

Overuses: the need to win, resulting in win/lose situations

Influences others through assertiveness, insistence, competition

In conflict speaks up about problems; looks to even the score

Could improve effectiveness with patience, empathy

Influential – “The Enthusiast”

- Places emphasis on influencing or persuading others
- Enthusiastic, optimistic, open
- Trusting, energetic

Motivated by social recognition, group activities, and relationships. Prioritize action, collaboration, and expressing enthusiasm. Described as warm, trusting, optimistic, magnetic, enthusiastic, and convincing.

Fears: loss of influence, disapproval, being ignored, rejection

Values: coaching and counseling, freedom of expression, democratic relationships

Overuses: optimism, praise

Influences others with charm, optimism, energy

In conflict expresses feelings, gossips

Could improve effectiveness by being more objective, following through on tasks

Steadiness – “The Peacemaker”

- Places emphasis on cooperation, sincerity, loyalty, and dependability
- Tend to be calm, deliberate disposition
- Don't like to be rushed

Motivated by cooperation, opportunities to help, and sincere appreciation.

Prioritize giving support, collaborating, and maintaining stability. Described as calm, patient, predictable, deliberate, stable, and consistent.

Fears: change, loss of stability, offending others, letting people down

Values: loyalty, helping others, security

Overuses: modesty, passive resistance, compromise

Influences others through accommodation, consistent performance

In conflict listens to others' perspectives; keeps their own needs to themselves

Could improve effectiveness by being more self-confidence, revealing their true feelings

Conscientious – “The Analyst”

- Places emphasis on quality, accuracy, expertise, competency
- They enjoy their independence, demand the details
- Often fears being wrong

Motivated by opportunities to gain knowledge, show their expertise, and produce quality work. Prioritize ensuring accuracy, maintaining stability, and challenging assumptions. Described as careful, analytical, systematic, diplomatic, accurate, and tactful.

Fears: criticism and being wrong; strong displays of emotion

Values: quality and accuracy

Overuses: analysis, restraint

Influences others with logic, exacting standards

In conflict focuses on logic and objectivity; overpowers with facts

Could improve effectiveness by acknowledging others' feelings, looking beyond data

Tips For Communicating According To Style

Communicating with a D Style

- Open with the bottom line
- Be brief
- Stay focused
- Avoid generalizations
- Refrain from repeating yourself
- And stick to solutions rather than problems

Communicating with an I Style

- Share your experiences
- Allow them time to ask questions and talk themselves
- Focus on the positives
- Avoid overloading them with details
- Do not interrupt

Communicating with a C Style

- Focus on facts and details
- Minimize "pep talk" or emotional language
- Be patient
- Be persistent
- Show diplomacy

Communicating with an S Style

- Be personal and amiable
- Express your interest in them and what you expect from them.
- Be polite
- Avoid confrontation
- Take time to provide clarification

MEASURES THAT MATTER

Measures that Matter Survey Results

	State Average	Bethany
Financial Stability: Does your municipality have enough money to operate?	7.01	7.67
Governing Body Stability: How stable is your governing body?	7.38	7.67
Meetings: How effective are your meetings?	7.46	8.56
Employees: How capable, good is your workforce?	7.51	8.89
Public Perception: What does the public think of your municipality?	6.28	6.33
Crisis Management: How well does your municipality handle a crisis?	7.93	8.00
Economic Development: How active are you with economic development?	7.02	6.00
Planning and Goal Setting: How well do you plan and set goals for municipal projects?	6.78	6.33
Administration: Over the last 5 years, how stable has your upper management been?	7.50	8.78
Communication: How well do you communicate with each other?	6.93	7.67
Total	71.79	75.90

Best Practices to Improve Your Scores:

1. FINANCIAL STABILITY

- a. Create a written policy that establishes financial goals for the city, approved by council resolution that gives clear direction to staff
- b. Determine an appropriate reserve policy with realistic goals
- c. Clear, simple monthly reports to elected officials

2. GOVERNING BODY STABILITY

- a. Annual training, including training to staff and the elected officials about meeting protocol.
- b. Create an elected official handbook
- c. Regular meetings with staff to ensure that all are working on the projects that are important
- d. Code of ethics for the elected officials
- e. Best Practices resolution for oversight
- f. Professionalism will attract professionals
- g. Does your Mayor know the role the Mayor should have in your form of government?
- h. Develop a transition training program for newly elected officials that is consistent and complete.

3. MEETINGS

- a. Respect for fellow elected officials
- b. Business meetings
- c. Clear meeting rules
- d. A good balance of public input limited to agenda topics

4. EMPLOYEES

- a. How do you instill pride in their work?
- b. Improve uniforms/appearance with employee input.
- c. Good salary and benefits
- d. A sense of being a part of a team that works toward a common goal
- e. Do you show appreciation to your employees?

5. PUBLIC IMAGE

- a. Good meetings
- b. What do your city properties look like
- c. What does your city equipment look like
- d. Do you distribute public information (newsletter; email list) that gets the good news of the city out to the public
- e. Do you show appreciation to your vendors?
- f. Do you pay on time?
- g. Customer Service training
- h. Create a list of what your city does well and get the message out!

6. CRISIS MANAGEMENT

- a. Understand everyone's role
- b. Understand operations before an event
- c. Have elected officials toured emergency management facilities and understand who is in charge during various emergencies?

7. ECONOMIC DEVELOPMENT

- a. Have you set goals for economic development
- b. Does the city own land for development
- c. Does your city have an economic development director or contract

8. PLANNING AND GOAL SETTING

- a. Annual or regular goal setting meetings with written results
- b. Short term and long range planning
- c. Clear communication about goals

9. ADMINISTRATION

- a. Identify strengths and a good working relationship
- b. Communication about expectations
- c. Best Practices for oversight
- d. Build trust and maintain trust between the elected officials and administration

10. COMMUNICATION

- a. Create a communication system that is agreed to, that may include:
 1. Weekly reports
 2. Annual report City newsletter
 3. Employee newsletter
 4. Email of important events
- b. Council committees
- c. Informal time with elected officials for management

Demographics



POPULATION

20,606



POPULATION EMPLOYED

12,466

60.5% of population



MEDIAN HOUSEHOLD

INCOME

\$55,063

\$61,364 Oklahoma Median



COLLEGE EDUCATED

28%

28.5% Oklahoma; 37.7%
Nationally



MEDIAN PROPERTY VALUE

\$161,500

\$212,722 Oklahoma Median



MEDIAN AGE

31.5

36.9 Oklahoma Median

Source: Data USA, <https://datausa.io/profile/geo/bethany-ok#economy>

Current Challenges

Collective Summary: Limited funding, staffing shortages, and resistance to change—both from the public and leadership. Issues such as outdated mindsets, complacency, risk-averse attitudes, and practical constraints like land availability and weak business attraction. Achieving progress is seen as requiring greater collaboration, patience, and openness to long-term solutions and diverse community needs.

Additional Notes:

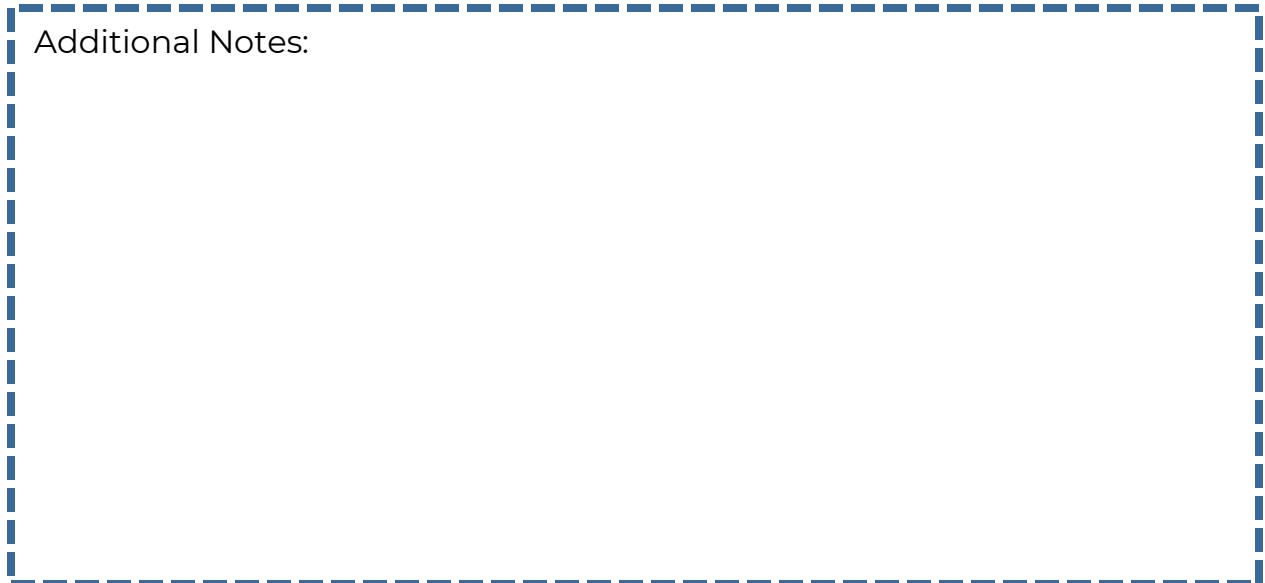


Vision for the Future

Vision (Council)

Collective Summary: To build a vibrant, inclusive, and thriving city with engaged residents, strong leadership, and strategic growth—fostering pride, improving infrastructure, and attracting businesses while meeting challenges with collaboration and resilience.

Additional Notes:



How We Achieve Our Vision – Collective Summary:

1. **Economic Development & Business Attraction**

- Focus on bringing in anchor businesses, grocery stores, restaurants, and experience-based venues to grow the tax base and enhance local appeal.
- Includes calls for additional revenue strategies (e.g., penny sales tax) and business-focused revitalization of key corridors like downtown and Route 66.

2. **Infrastructure Improvement & Maintenance**

- Widespread concern for roads, utilities, storm drainage, and long-term water security.
- Emphasis on transitioning from “replacement mode” to sustainable maintenance and securing funds (e.g., GO bonds) for infrastructure needs.

3. **Community Engagement & Governance**

- Desire for more community events, town halls, and council-led direction-setting.
- Includes strengthening partnerships with local institutions (schools, health centers, SNU) and ensuring balanced influence in city decision-making.

Resources to Achieve our Vision

1. Economic Development & Business Attraction

- There is a strong call for proactive marketing of available commercial land, especially along strategic corridors like 39th Street, to attract taxable businesses instead of low-return uses (e.g., more car dealerships).
- Respondents emphasized the importance of incentives, such as sales and use tax, and direct outreach to targeted business types (e.g., grocery stores).
- There's a desire for access to data on comparable cities' successes and targeted recruitment efforts to better inform economic growth strategies.

2. Infrastructure Improvement & Maintenance

- Several noted the need for modern infrastructure to support business activity and improve livability—especially through multimodal transportation access to key areas like downtown.
- Maintaining focus on strategic, realistic planning and following through on current improvement plans was mentioned, as was replacing aging utility lines and expanding infrastructure gradually, supported by tools like GO bonds.

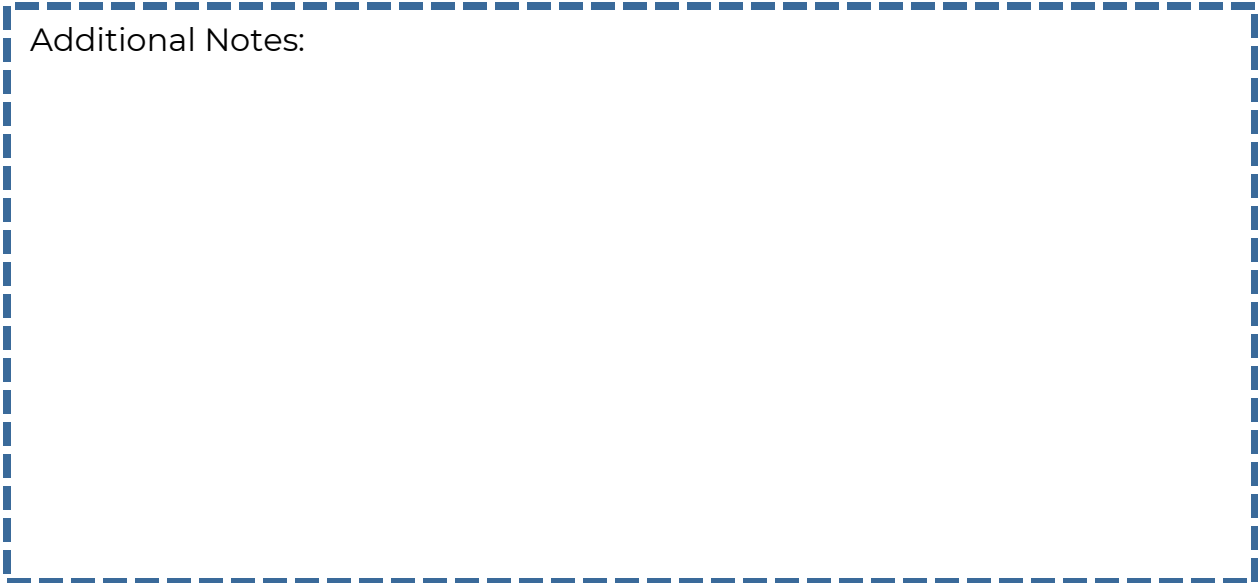
3. Community Engagement & Governance

- A true communications and marketing staff role was suggested to improve outreach, transparency, and branding—underscoring the need for clearer communication with both residents and potential investors.
- Establishing an events group to activate community spaces like parks was seen as vital for building local pride and engagement.
- There is also emphasis on the need for leadership that models collaboration, as well as volunteers or staff to support outreach, grant writing, and project implementation.

Barriers to Achieve our Vision

1. **Resistance to Change** – Outdated mindsets, complacency, and short-term thinking among leaders and the public hinder progress and innovation.
2. **Limited Resources** – Insufficient funding, staffing, and strategic coordination restrict the city’s ability to invest in infrastructure, services, and development.
3. **Lack of Business Appeal** – Challenges such as being landlocked, restrictive zoning, and weak marketing efforts make it difficult to attract and retain new businesses.

Additional Notes:



COUNCIL RETREAT: DESIGNING OUR FUTURE



OMAG

A black and white photograph of a professional microphone on a stand. The microphone has a mesh grille and is mounted on a boom arm. The background is dark and out of focus. A blue, torn-paper effect runs across the bottom of the image. The word "INTRODUCTION" is written in white, bold, uppercase letters across the center of the microphone.

INTRODUCTION

OMAG

RETREAT GOALS

- Council purpose and focus
- How will we achieve our purpose and focus
- Develop relationships to best serve OUR community





MAPPING OUR CITY

OMAG
South Mayor

DONALD'S
NEW POCKET MAP
OF
MUSKOGEE, OKLAHOMA

COUNCIL RETREAT: DESIGNING OUR FUTURE



OMAG

What gets measured

Gets done

What gets measured with
feedback

Gets improved

What gets measured and
rewarded

Gets repeated



THE COUNCIL'S ROLE

DUTIES: Care | Obedience | Loyalty

RESOURCES: Time | Money | People

JOBS: Set direction for the municipality | Approve policies that
move the municipality in that direction | Monitor results

THE COUNCIL'S ROLE

STRATEGIC: Visionary, innovative ideas, seeing interconnections, wants/needs, tactical ear & strategic view, long & short-term goals

TRUSTEE: Fiduciary, partnerships, basis of our meetings, hold the greater good, long-term considerations

ADVOCATE: Service, a big part of the role, can be rewarding; relationships & trust

COMMUNITY BUILDER: Being present, let people see the City in action, communications, connections & opportunities

DECISION MAKER: Reading, preparing, listening to expertise

OVERSIGHT: Reviews, process, evaluation

THE COUNCIL'S ROLE

STRATEGIC VISION – Big Picture

TRUSTEE – Steward

ADVOCATE – Representative/Constituent Advocate

COMMUNITY BUILDER – Bringing People Together

DECISION-MAKER – Reviewing Information and Voting

OVERSIGHT – Accountability

Review how you feel about each role and rank them based on how you view your role. 1 – 6, 1 being what you think is the top priority.

THE COUNCIL'S ROLE

**What roles do you feel you should focus on more
(as an elected body) to enhance effectiveness?**

STRATEGIC – Vision, Big Picture

TRUSTEE – Steward

ADVOCATE – Representative / Constituent Advocate

COMMUNITY BUILDER – Bringing People Together

DECISION-MAKER – Reviewing Information and Voting

OVERSIGHT – Accountability

PLOW. PLANT. WATER. WEED. WAIT



OMAG

WHY

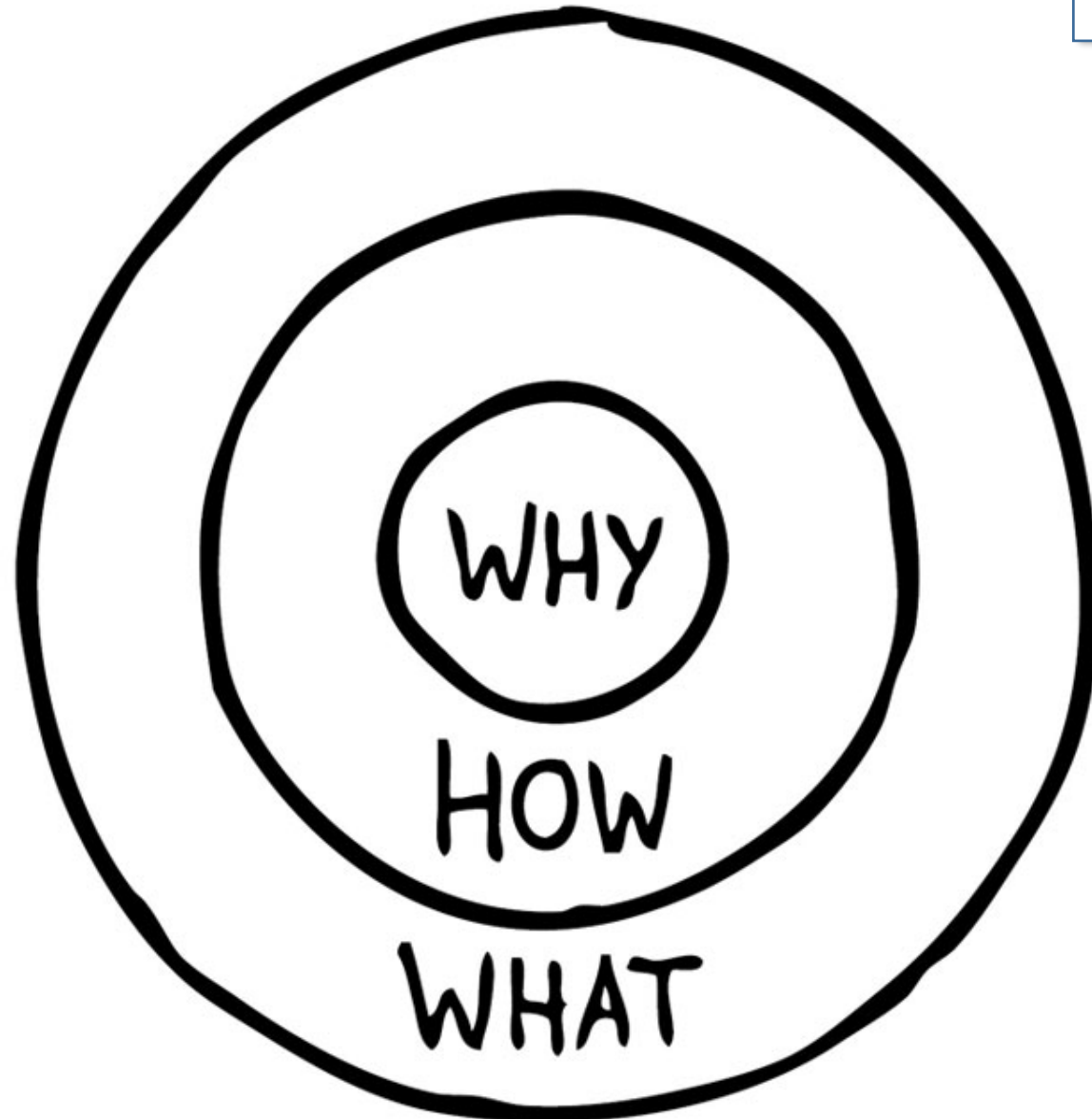
your purpose, beliefs,
cause

HOW

process, actions

WHAT

products or services;
roles we play



WHAT'S OUR WHY?

Create the kind of community that attracts QUALITY individuals;
that want to:

live,

work, and

raise families

HERE!

WHAT'S OUR WHY?

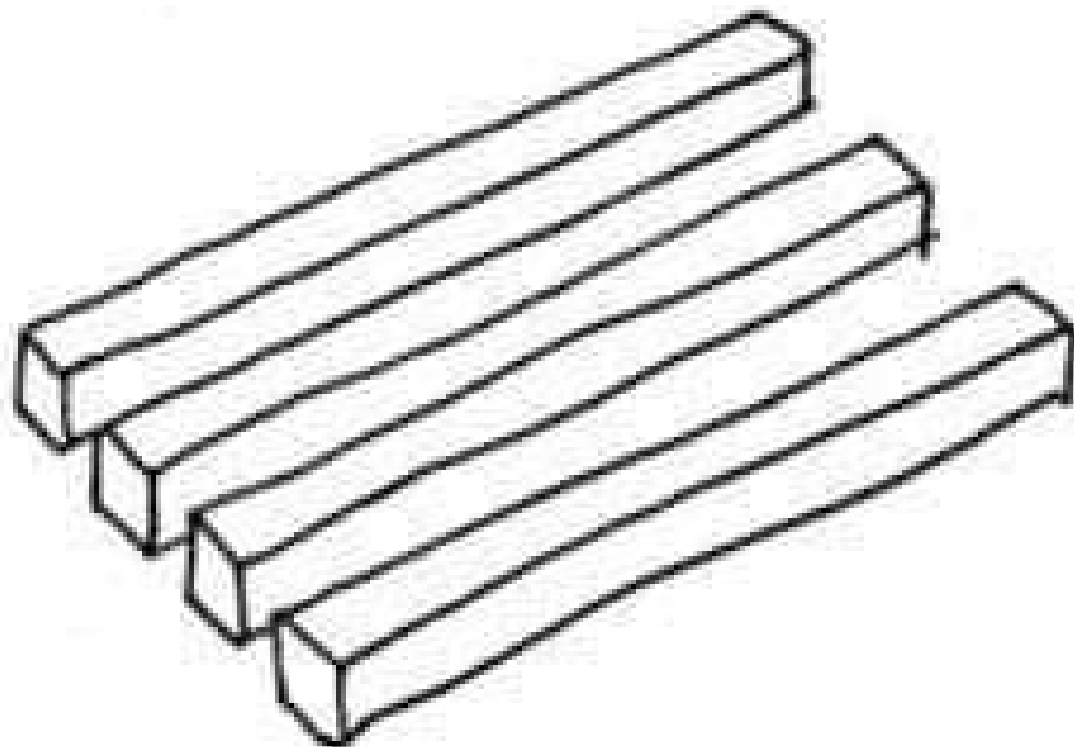
Collective Summary: To strengthen our community through transparent leadership, civic engagement, and accountable governance, driven by a shared commitment to service, local autonomy, and meaningful representation.



COMMUNICATION: STYLE MATTERS

OMAG

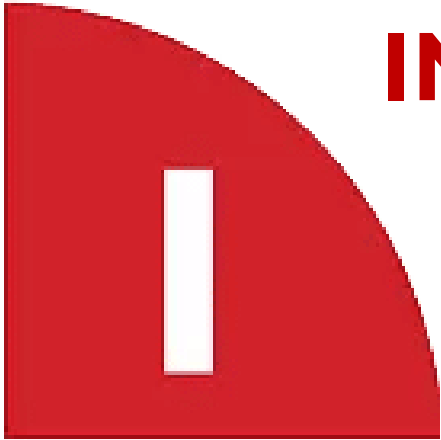
WHAT DO YOU SEE?



Active, fast-paced, assertive,
dynamic, bold

DOMINANCE

INFLUENTIAL



Questioning, logic-
focused, objective,
skeptical, challenging

Accepting, people-
focused, empathizing,
receptive, agreeable

CONSCIENTIOUS

STEADINESS

Thoughtful, moderate-paced, calm,
methodical, careful

DOMINANCE – “THE WINNER”

- Places emphasis on **accomplishing** results and “seeing the big picture”
- Confident, sometimes **blunt**
- Outspoken, demanding



INFLUENTIAL – “THE ENTHUSIAST”


- Places emphasis on **influencing** or persuading others
- Enthusiastic, optimistic, open
- **Trusting**, energetic

STEADINESS – “THE PEACEMAKER”

- Places emphasis on **cooperation**, sincerity, loyalty, and dependability
- Tend to be calm, deliberate **disposition**
- Don't like to be rushed



CONSCIENTIOUS – “THE ANALYST”

- 
- Places emphasis on **quality** and accuracy, expertise, and competency
 - They enjoy their independence, demand the **details**
 - Often fears being wrong

TELL US ABOUT YOUR STYLE

With your team, use at least 15 Lego pieces to build something that represents your communication style





MEASURES THAT MATTER

OMAG

STABILITY SURVEY RESULTS

	State Average	Bethany Council
Financial	7.01	7.67
Governing Body	7.38	7.67
Meetings	7.46	8.56
Employees	7.51	8.89
Public Perception	6.28	6.33
Crisis Management	7.93	8.00
Economic Development	7.02	6.00
Planning & Goal Setting	6.78	6.33
Administration	7.50	8.78
Communication	6.93	7.67
Total	71.79	75.90
Results reflect past decisions		



DEMOGRAPHICS



POPULATION

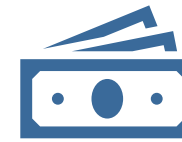
20,606



POPULATION EMPLOYED

12,466

60.5% of population



MEDIAN HOUSEHOLD INCOME

\$55,063

\$61,364 Oklahoma Median



COLLEGE EDUCATED

28%

28.5% Oklahoma; 37.7% Nationally



MEDIAN PROPERTY VALUE

\$161,500

\$212,722 Oklahoma Median



MEDIAN AGE

31.5

36.9 Oklahoma Median

CURRENT CHALLENGES

OMAG

CURRENT CHALLENGES

Collective Summary: Limited funding, staffing shortages, and resistance to change—both from the public and leadership. Issues such as outdated mindsets, complacency, risk-averse attitudes, and practical constraints like land availability and weak business attraction. Achieving progress is seen as requiring greater collaboration, patience, and openness to long-term solutions and diverse community needs.

**It's 2055, you
open your tablet
to read the
news, the
headline reads...**





VISION FOR THE FUTURE

OMAG

VISION FOR THE FUTURE

Collective Summary: To build a vibrant, inclusive, and thriving city with engaged residents, strong leadership, and strategic growth—fostering pride, improving infrastructure, and attracting businesses while meeting challenges with collaboration and resilience.

**It's 2035, you're reflecting on
the great the Council did 10
years ago – describe your city
and what's happening**

**PAUSE
&
REFLECT**

HOW WE ACHIEVE VISION?

Collective Summary:

1. Economic Development & Business Attraction
2. Infrastructure Improvement & Maintenance
3. Community Engagement & Governance

RESOURCES TO ACHIEVE VISION?

Collective Summary:

1. Economic Development & Business Attraction
 - Marketing Land
 - Incentives
 - Access to Data

RESOURCES TO ACHIEVE VISION?

Collective Summary:

2. Infrastructure Improvement & Maintenance

- Modern infrastructure improve livability
- Focus on strategic, realistic planning

RESOURCES TO ACHIEVE VISION?

Collective Summary:

3. Community Engagement & Governance

- Communications and marketing staff role
- Events group
- Model collaboration

BARRIERS TO ACHIEVE VISION?

Collective Summary:

1. Resistance to Change
2. Limited Resources
3. Lack of Business Appeal



FOCUS

CONSENSUS – “MUST DO” VS. “WANT TO DO”

GOAL:

Speak with one
voice to staff and
community



**THINK
MORE**

OR

DECIDE

BETHANY CITY COUNCIL

From: Elizabeth Gray, City Manager
Date: August 19, 2025
Subject: Accept Improvements for the Animal Welfare Shelter Project (G.O. Bond Prop. 3-C)

BACKGROUND

On August 23, 2022, citizens of Bethany passed General Obligation Bond, Proposition 3, that included Project 3-C Animal Welfare Shelter.

On November 19, 2024 a construction contract was awarded to C4L, LLC, for the amount of \$204,351.00. On July 15, 2025 Change Order No 1 was approved for a decrease of \$440.70 for a revised contract amount of \$203,910.30.

The work is now complete.

RECOMMENDATION

1. Accept Improvements for the Animal Welfare Shelter Project
(G.O. Bond Prop. 3-C)

A circular stamp containing the handwritten initials 'dg' in blue ink.

ADDITIONAL COMMENTS

The above matters are on the consent docket because they involve routine, administrative functions and normally require no council discussion. If you would like further information on any item, you may request that it be removed from the consent docket and considered separately.



TRANSPORTATION • ENVIRONMENTAL • INFRASTRUCTURE • MUNICIPAL

July 28, 2025

City of Bethany
Ms. Elizabeth Gray
6700 NW 36th Street
Bethany, Oklahoma 73008

Re: Proposition 3-C Animal Welfare Shelter

Dear Ms. Gray,

We have completed our final inspection and recommend the City accept the project and place the maintenance bond into effect.

Should you need additional information please contact me.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'RW' or 'Robbie Williams', written in a cursive style.

Robbie Williams, PE

Attachment: Maintenance Bond

MAINTENANCE BOND

KNOW ALL MEN BY THESE PRESENTS:

That we, C4L, LLC, as Principal, and Travelers Casualty and Surety Company of America, as Surety, are held and firmly bound unto the CITY OF BETHANY of the State of Oklahoma, in the full and just sum of **Two-hundred four thousand three hundred fifty one dollars and zero cents (\$204,351.00)**, such sum being equal to the contract amount for a period of one (1) year and thereafter for a period of one (1) year for the sum of **Thirty thousand six hundred fifty two dollars and sixty five cents (\$30,652.65)**, such sum being not less than 15% of the contract price, for the payment of which, well and truly to be made, we, and each of us, bind ourselves, our heirs, executors, and assigns, themselves, and its successors and assigns, jointly and severally, firmly by these presents.

Dated this 19th day of November, A.D., 2024.

The conditions of this obligation are such, that whereas, said Principal, has a certain contract between C4L, LLC and the CITY OF BETHANY dated this 19th day of November, 2024, agreed to construct in the City of Bethany:

**PROPOSITION 3-C ANIMAL WELFARE SHELTER
CITY OF BETHANY, OKLAHOMA**

all in compliance with the plans and specifications therefore, made a part of said Contract and on file in the office of the City Clerk of the City of Bethany; and to maintain the said improvement in the amounts set forth above against any failure due to workmanship or material for a period of **two (2) year** from the date of acceptance of the completed project by the CITY OF BETHANY.

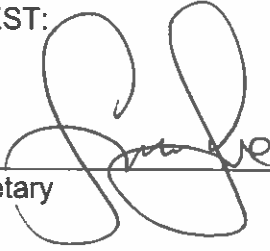
NOW, THEREFORE, if the said Principal shall pay or cause to be paid to the Authority all damage, loss, and expense which may result by reason of defective materials and/or workmanship in connection with said work, occurring within a period of **two (2) years** from and after acceptance of said project by the Authority; and if Principal shall pay or cause to be paid all labor and materials, including the prime contractor and all sub-contractors; and if Principal shall save and hold the Authority harmless from all damages, loss, and expense occasioned by or resulting from any failure whatsoever of said Principal, then this obligation shall be null and void, otherwise to be and remain in full force and effect.

It is further agreed that if the said Principal or Surety herein shall fail to maintain said improvements against any failure due to defective workmanship and/or materials for a period of **two (2) years** and at any time repairs shall be necessary that the cost of making repairs shall be determined by the CITY OF BETHANY, or some person(s) designated by them to ascertain the same, and if, upon thirty (30) days notice, the said amount ascertained shall not be paid by the Principal or Surety herein, or if the necessary repairs are not made, that said amount shall become due upon the expiration of thirty (30) days and suit may be maintained to recover the amount so determined in any Court of competent jurisdiction. And that the amount so determined shall be conclusive upon the parties as to the amount due on this bond for the repair or repairs included therein, and that the cost of all repairs shall be so determined from time to time during the life of this bond as the condition of the improvements may require.

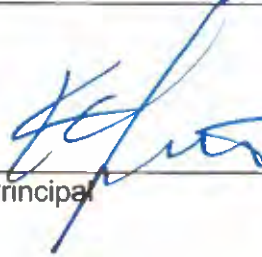
It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this Bond.

IN WITNESS WHEREOF, the said Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers, and the said Surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

ATTEST:


Secretary

C4L, LLC


By Principal

Travelers Casualty and Surety Company of America

ATTEST:


Secretary Becky Killman, Witness


By Surety Deborah L. Raper, Attorney-in-Fact

Approved as to form this _____ day of _____, A.D., 20__.

City Attorney



**Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company**

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Deborah L. Raper** of **OKLAHOMA CITY**, **Oklahoma**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, **2021**.



State of Connecticut

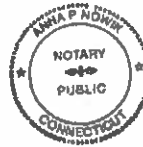
City of Hartford ss.

By: 
Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, **2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, **2026**




Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **19th** day of **November**, **2024**




Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.**

BETHANY CITY COUNCIL

From: Elizabeth Gray, City Manager
Date: August 19, 2025
Subject: Accept Improvements for General Obligation Bond Propositions 2-A Eldon Lyon Park, 2-B Ripper Park, 2-C Garrison Park, 2-D Macrory Park, and 2-F Cecil Mendenall Park

BACKGROUND

On August 23, 2022, citizens of Bethany passed General Obligation Bond, Proposition 2 which included:

- 2-A Eldon Lyon Park Restroom and Pavilion Remodels
- 2-B Ripper Park Restroom Remodel
- 2-C Garrison Park Restroom and Pavilion Remodel
- 2-D Macrory Park Restroom Remodel
- 2-F Cecil Mendenall Park

Bids were opened and the project was awarded on June 4, 2024 to C4L, LLC for the amount of \$985,505.00. There were new items of work were not identified in the original contract scope and needed that increased the contract amount to \$1,061,858.00.

The work is now complete.

RECOMMENDATION

1. Accept Improvements for General Obligation Bond Proposition 2-A, 2-B, 2-C, 2-D, and 2-F.



ADDITIONAL COMMENTS

The above matters are on the consent docket because they involve routine, administrative functions and normally require no council discussion. If you would like further information on any item, you may request that it be removed from the consent docket and considered separately.



TRANSPORTATION • ENVIRONMENTAL • INFRASTRUCTURE • MUNICIPAL

August 12, 2025

City of Bethany
Ms. Elizabeth Gray
6700 NW 36th Street
Bethany, Oklahoma 73008

Re: Proposition 2 Bethany Parks Restroom and Pavilion Improvements

Dear Ms. Gray,

We have completed our final inspection and recommend the City accept the project and place the maintenance bond into effect.

Should you need additional information please feel free to contact me.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'RW', written over a light blue horizontal line.

Robbie Williams, PE

Attachment: Maintenance Bond

MAINTENANCE BOND

KNOW ALL MEN BY THESE PRESENTS:

That we, C4L, LLC, as Principal, and Travelers Casualty and Surety Company of America, as Surety, are held and firmly bound unto the CITY OF BETHANY of the State of Oklahoma, in the full and just sum of Nine Hundred Eighty Five Thousand Five Hundred and Five and 00/100 Dollars (\$985,505.00), such sum being equal to the contract amount for a period of one (1) year and thereafter for a period of one (1) year for the sum of One Hundred Forty Seven Thousand Eight Hundred Twenty Five and 75/100 Dollars (\$147,825.75), such sum being not less than 15% of the contract price, for the payment of which, well and truly to be made, we, and each of us, bind ourselves, our heirs, executors, and assigns, themselves, and its successors and assigns, jointly and severally, firmly by these presents.

Dated this 4th day of June, A.D., 20 24.

The conditions of this obligation are such, that whereas, said Principal, has a certain contract between C4L, LLC and the CITY OF BETHANY dated this 4th day of June, 2024, agreed to construct in the City of Bethany:

**PROPOSITION 2 BETHANY PARKS RESTROOM
AND PAVILION IMPROVEMENTS
CITY OF BETHANY, OKLAHOMA**

all in compliance with the plans and specifications therefore, made a part of said Contract and on file in the office of the City Clerk of the City of Bethany; and to maintain the said improvement in the amounts set forth above against any failure due to workmanship or material for a period of **two (2) year** from the date of acceptance of the completed project by the CITY OF BETHANY.

NOW, THEREFORE, if the said Principal shall pay or cause to be paid to the Authority all damage, loss, and expense which may result by reason of defective materials and/or workmanship in connection with said work, occurring within a period of **two (2) years** from and after acceptance of said project by the Authority; and if Principal shall pay or cause to be paid all labor and materials, including the prime contractor and all sub-contractors; and if Principal shall save and hold the Authority harmless from all damages, loss, and expense occasioned by or resulting from any failure whatsoever of said Principal, then this obligation shall be null and void, otherwise to be and remain in full force and effect.

It is further agreed that if the said Principal or Surety herein shall fail to maintain said improvements against any failure due to defective workmanship and/or materials for a period of **two (2) years** and at any time repairs shall be necessary that the cost of making repairs shall be determined by the CITY OF BETHANY, or some person(s) designated by them to ascertain the same, and if, upon thirty (30) days notice, the said amount ascertained shall not be paid by the Principal or Surety herein, or if the necessary repairs are not made, that said amount shall become due upon the expiration of thirty (30) days and suit may be maintained to recover the amount so determined in any Court of competent jurisdiction. And that the amount so determined shall be conclusive upon the parties as to the amount due on this bond for the repair or repairs included therein, and that the cost of all repairs shall be so determined from time to time during the life of this bond as the condition of the improvements may require.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this Bond.

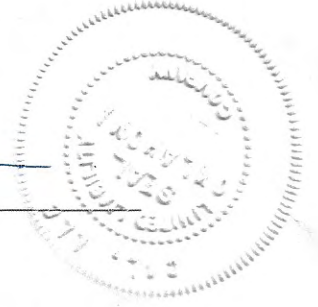
IN WITNESS WHEREOF, the said Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers, and the said Surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

ATTEST:


Secretary

C4L, LLC

By 
Principal



Travelers Casualty and Surety Company of America

ATTEST:


Secretary Becky Killman

By 
Surety Deborah L. Raper



Approved as to form this _____ day of _____, A.D., 20____.

City Attorney



Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

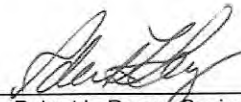
KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Deborah L. Raper** of **OKLAHOMA CITY**, **Oklahoma**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, 2021.



State of Connecticut

City of Hartford ss.

By: 
 Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2026




 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

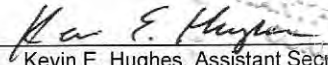
FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **4th** day of **June**, 2024




 Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

CITY OF BETHANY

From: Michael Vaughn, Finance Director
Date: 8/18/2025
Subject: Budget Amendment 26-6

BACKGROUND

The City Council approved the following purchases in the Capital Improvement Fund Fiscal Year 25 budget:

Streets 1 ton truck w/ dump	\$155,000
Streets Salt/Sand Spreader	50,000
Streets Snow Plow	18,000
Streets Overhead Door	6,000

The FY 25 purchase orders have been voided, and new FY 26 purchase orders will need to be created for this purchase.

Budget Amendment 26-6 appropriates for FY 26 the original total of \$229,000 approved in FY 25 so a new PO can be created.

RECOMMENDATION

1. Approve Budget Amendment 26-6 (attached).

ADDITIONAL COMMENTS



CITY OF BETHANY

From: Elizabeth A. Gray, City Manager
Date: August 14, 2025
Subject: Traffic Calming Policy Resolution No. 1722

BACKGROUND

Several citizens have requested traffic calming measures in their neighborhoods, such as speed bumps, digital speed signs and the like. The traffic committee requested staff to research and see how other cities handle such requests and offer policies for the traffic committee to review.

The traffic committee has reviewed polices on July 22, 2025, from other cities and revised them accordingly. The traffic committee recommends adoption of the attached traffic calming policy. The City attorney has prepared Resolution No. 1722 for consideration by the city council.

RECOMMENDATION

1. As develops during meeting.

ADDITIONAL COMMENTS

A circular stamp containing the handwritten initials "dg" in blue ink.

RESOLUTION NO. 1722

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BETHANY ADOPTING A TRAFFIC CALMING POLICY AND PROCEDURE FOR THE CITY OF BETHANY AND REPEALING ALL PAST POLICIES IN CONFLICT THEREWITH.

WHEREAS, the City Council of the City of Bethany, Oklahoma has reviewed and discussed the attached Traffic Calming Policy and Procedure; and

WHEREAS, the Traffic Calming Policy and Procedure is in the best interest of the health, safety, and welfare of the residents of the City of Bethany;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Bethany, Oklahoma that the attached "Traffic Calming Policy and Procedure" is hereby adopted as the official policy of the City of Bethany, and all prior policies, procedures, or resolutions in conflict with said policy and procedure are hereby repealed to the extent of any conflict.

END

This is to certify that the within and foregoing Resolution was duly adopted and approved by the Mayor and City Council of the City of Bethany, Oklahoma and the Trustees of the Bethany Public Works Authority in regular session, this _____ day of _____, 2025, after compliance with notice requirements of the Open Meeting Law (25 OSA, Sections 301, et seq.).

ATTEST:

MAYOR/CHAIRMAN

CITY CLERK/SECRETARY

Approved as to form and legality on _____, 2025

City Attorney

City of Bethany
Public Works Department
Traffic Calming Policy and Procedure
Residential Areas and Subdivisions

ADOPTED BY CITY COUNCIL _____ (RESOLUTION NO. 1722)

I. **Applicability:**

This policy applies to all residential subdivision streets in the City of Bethany.

II. **Implementation:**

This policy is effective upon approval by the City council. This policy will be followed when a request for traffic calming measures is received from a citizen or when a safety hazard is determined by the City staff to exist.

III. **General:**

The residential speed limit in the city of Bethany is 25 mph. If this speed limit were obeyed the resulting pattern of the actual speeds would ideally follow a bell curve with a mean speed of 20 mph and an 85th percentile speed of 25 mph. Unfortunately, the 25-mph speed limit is not always obeyed.

Other cities have found that Stop signs were not effective to control speeds and often presented a greater risk due to drivers failing to stop. The installation of Stop signs where they were not warranted also creates a liability issue for the city. This policy and procedure is a result of the evaluation of literature on various tests conducted by other cities. This policy represents measures that have been found to be the current best technology for traffic calming in residential neighborhoods. As technology changes, this policy will be updated to reflect improvements.

IV. **Definitions:**

1. Speed Humps – 3 ½ inch high, parabolic or flat-topped, typically 12 to 22 feet long in the direction of travel, and spaced as needed, as determined by the Public Works Department. Humps are generally only applicable on streets with direct residential frontage and with posted speed limits of 25 or less. An attempt is made to locate humps at property lines – they are not installed on sharp curves or hill crests where visibility may be restricted, on steep grades, in intersections or at driveways. Humps are designed to accommodate larger vehicles such as school buses and fire trucks.
2. Driver Feedback Speed Signs – Digital sign that makes drivers aware of their speed, which encourages drivers to slow down. These signs may also contain flashing lights.

V. **Policies:**

1. In conformance with the U.S. Department of Transportation Manual of Uniform Traffic Control Devices, **Stop Signs** will not be used for speed control, and will not be installed on a major street unless justified by a traffic engineering study.

2. When a residential area requires traffic calming action, the least restrictive measure or combination of measures that are effective will be employed.
3. Traffic Calming Measures employed by the City are as follows (listed from least to most restrictive):
 - a. Speed Signs with or without Street Painting
 - b. Special zero tolerance enforcement by Police Department
 - c. Driver feedback speed signs
 - d. Speed Humps
4. Traffic calming measures 3a through 3b may be implemented or stopped/removed by the City Staff, upon recommendation by a majority vote of the Sign Committee.
5. Traffic calming measures 3c through 3d require a majority vote of the Sign Committee, Traffic Committee and City Council approval before installation or removal, except for removal to install a greater restraint measure.
6. Traffic calming measures will normally be undertaken only upon request by 75 percent or more of the property owners living adjacent to the street segment (typically a block).
7. Only streets that meet the specific criteria in this policy will be considered for traffic calming measures.
8. Traffic calming measures will normally be employed in order starting from least restrictive and going to most restrictive. Where a less restrictive traffic calming measure will enhance the more restrictive measure being installed, it will be left in place.

VI. Responsibilities:

1. City Council: As necessary, review and approve installation or removal of traffic calming devices and hear appeals from sponsors.
2. City Manager: Manage the traffic calming program through the appropriate staff departments.
3. Public Works Department Staff will:
 - a. Receive complaints about excessive traffic and speeding.
 - b. Inform citizens of the traffic calming policy and how to use the policy.
 - c. Receive and process requests for traffic calming actions.
 - d. Perform required traffic counts and speed studies.
 - e. When required, prepare designs for speed humps.
 - f. Install a required traffic calming devices upon recommendation by the traffic committee and approval by Council and purchased by the requesting citizens.
4. The Police Department will:
 - a. Provide background traffic speed and accident information on streets being studied.

- b. Provide officers for zero tolerance enforcement and street evaluations as required by the Chief of Police or Assistant Chief of Police.
5. Sign Committee: This committee is comprised of the City Manager, Police Chief, Public Works Director, and City Engineer to review traffic calming requests.

VII. Procedure:

1. Traffic Speed Problem Area Identification: Either the homeowners on the street or City Staff may identify an area as having a traffic speed problem. If the problem is identified by a City Staff member, then a person living on the problem street must agree to act as the sponsor for enrolling the problem area in the traffic calming program before the project can proceed beyond signage and painting and/or zero tolerance enforcement.
2. The sponsor will be informed of the requirement for a Traffic Calming Petition, Verification Statement, and Homeowners Association Endorsement. The Public Works Department will supply sample forms to the sponsor. If the subdivision does not have a homeowners association, then all references to a homeowners association are not applicable to that subdivision.
3. The sponsor will deliver the completed paperwork to the Public Works Department.
4. Upon receipt of the sponsor's completed paperwork (see Step 2 of this procedure), the Public Works Department will conduct a 24-hour traffic count and a 12-hour speed survey on the proposed street. Action subsequent to these counts will be one of the following:
 - a. A street that has 500 or more vehicles in a 24-hour period and an 85th percentile speed above 30 mph, will automatically be entered in the program.
 - b. A street that has an 85th percentile speed below 30 mph will automatically be excluded from the program.
 - c. A street that has less than 400 vehicles in a 24-hour period will automatically be excluded from the program.
5. Upon determination that a street meets the criteria for enrollment in the Traffic Calming program, the Public Works Department will notify the sponsor of the status of their request.
6. For a street that is entered into the program, the Public Works Department will take the Petition and supporting documentation to the Sign committee and then the Traffic committee for recommendation to the City Council for approval at the next reasonable date the Council meets. The Public Works Department will notify the sponsor of the date and time the City Council will vote on the traffic calming measures. Following the City Council meeting, the Public Works Department will notify the sponsor of the City Council's decision. If the City Council decides that traffic calming measures are not required, the project will be stopped at that point.
7. Upon receipt of the City Council's approval, the Public Works Department will initiate the traffic calming measures in the order shown in paragraph V 3 above. After each step is taken a three (3) to five (5) week waiting period will be observed and then a follow-up speed survey

will be conducted. If the 85th percentile speed has dropped to acceptable levels, the traffic calming program will be stopped at that level.

8. The Public Works Department may reopen a traffic calming project within 18 months after it was approved by the City Council. Reopening a project will be done when a speed survey shows that the measures used are no longer effective, and that most restrictive measures may need to be considered.
9. If a closed traffic calming project is older than 18 months, it will require recertification and approval by the City Council.

VIII. **Removal of Traffic Calming Measures:**

If after three (3) months the citizens living on the problem street desire to have the traffic calming measure(s) removed, they must petition the City Council through the traffic committee for removal of the traffic calming measure(s). Removal of traffic calming measures will be accomplished using the same procedure as for installation the only change will be the wording of the documents. Removal will require the approval of 75 percent or more of the property owners adjacent to the street in the same geographic area as the petition for traffic calming measures to be installed.

IX. **Cost Responsibility:**

The entire cost of any traffic safety improvement is the residents' responsibility. The cost for transportation engineering studies and maintenance of the improvements is the responsibility of the City. The term resident, when used in cost sharing, does not necessarily refer to the petitioners. It is used to define the share of the cost that **is not** the responsibility of the City and could be paid by one or more of the residents or from other private sources.

X. **Appendices:**

1. Traffic Calming Petition
2. Verification Statement
3. HOA Endorsement Statement
4. Traffic Calming Measure Installation Criteria

APPENDIX 2 – VERIFICATION STATEMENT

There are a total of _____ properties adjacent to _____ between _____ and _____. There are _____ valid signatures on the speed hump petition which represent _____ percent of properties adjacent to the street within the section mentioned above. I verify that the signatures on the Traffic Calming petition are valid and only one signature per household has been considered in the above-mentioned percentage.

Date: _____

(Signature of Sponsor)

Name: _____

Address: _____

APPENDIX 3 – HOA ENDORSEMENT STATEMENT

In a meeting held on the _____ day of _____, 20_____ the _____ Homeowners Association approved and endorsed the Traffic Calming project on _____ from _____ to _____. The association acknowledges that because of installation of Traffic Calming Devices up to and including speed humps on the above-mentioned street there may be an increase in traffic on nearby streets.

The sponsor has confirmed that signatures on the Traffic Calming petition are valid and represent 75% of the households/businesses adjacent to the street within the section mentioned above.

Date: _____

1. Signature: _____

Name: _____

Position: _____

2. Signature: _____

Name: _____

Position: _____

APPENDIX 4 – TRAFFIC CALMING MEASURE INSTALLATION CRITERIA

1. Traffic Signs and Painting:

- a. General: Traffic Signs and painting are used to alert drivers to the need to slow down in a residential neighborhood. All signs and painting will be installed in accordance with the Manual on Uniform Traffic Control Devices, (MUTCD) (current edition). The traffic signs and painting normally used for traffic calming are listed below.
- b. Speed Limit Signs: Speed limit signs will normally be placed at points of entry into the subdivision. The sign will be in the block adjacent to the arterial street. When there is a separation between subdivisions a speed limit sign will be posted on the street connecting the subdivisions.
- c. Dangerous Intersection Signs: Where the accident record shows an intersection with more than five (5) accidents in a year, dangerous intersection signs will be posted at the intersection.
- d. School Zone, Crosswalk, Yield and Stop Signs will be placed where warranted as outlined in the MUTCD.
- e. Unwarranted Signs: Where signs that do not meet the requirements of the MUTCD have been installed, these signs will be removed as part of the traffic calming project.
- f. Painting: Painting will normally consist of crosswalks, message to drivers (i.e. Slow, 25 MPH, etc.), marking areas of no travel, and adding visibility to other traffic calming devices. Painting will be in accordance with the MUTCD.

2. Speed Humps

- a. General: Speed humps are normally the last traffic calming measure to be installed. The speed hump will slow traffic to 20 to 25 MPH through vertical displacement of the vehicle. Since there is vertical displacement involved there is a certain amount of wear on vehicles. Traffic Committee recommendation and City Council approval is required.
- b. Design Criteria
 - 1) The Standard speed hump will be approximately 12 to 22 feet long with 6-foot-long approaches on either side. This Standard speed hump will be 3.5 inches in height.
 - 2) On streets with barrier curbs, humps will extend fully across the road from curb joint to curb. A 12-inch minimum taper may be considered for drainage. For humps installed on non-curbed roadways special treatment such as delineator posts will be considered to prevent vehicle run-arounds.

3) Spacing and Location

- i. Speed humps may be placed between 200 feet to 600 feet apart, if warranted. Other spacing may be used based upon engineering judgement. The following guidelines will be considered when determining speed hump spacing.
- ii. On single short blocks (300 feet to 500 feet) a single hump will be positioned near mid-point.
- iii. On single blocks of moderate length (500 feet to 1000 feet) a two-hump configuration at the third points will be used, if warranted.
- iv. On very long blocks (1000 feet to 1600 feet) three or more humps may be necessary.
- v. On lengthy continuous street segments or for humps provided over a series of blocks, interior humps may be placed 400 feet to 600 feet apart, if warranted.

4) Location Considerations:

- i. A speed hump should not be located in front of a driveway or within an intersection. Speed humps should not be located within 250 feet of a traffic signal or within 50 feet of an intersection.
- ii. Speed humps should not be located over, or contain, manholes, or be located adjacent to a fire hydrant.
- iii. For humps located near drainage inlets, the hump should be placed just downstream of the inlet. If this is not feasible, special treatment should be considered for drainage.
- iv. If possible, humps should be located on property lines rather than directly in front of a residence.
- v. The advantage of existing or planned street lighting should be taken into consideration when determining hump locations.
- vi. A speed hump shall not be located in front of a property if the occupant objects to its placement or, in the case of multiple dwellings, if the majority of the households on the property object to its placement. Fulfillment of this requirement is the responsibility of the applicant(s).

BETHANY CITY COUNCIL

From: Elizabeth Gray, City Manager
Date: August 19, 2025
Subject: Approval of Change Order No. 1 to the Construction Contract with Parathon Construction, LLC for Sidewalk Partnership Program Project Phase 1.

BACKGROUND

On September 26, 2024 the Traffic Committee voted to place an item on the City Council Agenda for sidewalk construction partnership opportunities with SNU and Bethany Public Schools. On October 15, 2024 the City Council voted to approve the opportunity with the entities sharing costs in the amount of \$50,000 each. The proposed sidewalk locations include:

- Project 1 Location: NW 43rd from Asbury to College. There is no sidewalk on either side of the street to allow safe passage for children to walk to school. Locate a new sidewalk on the south side of the street.
- Project 2 Location: N. Mueller from NW 43rd to NW 44th. There is currently no sidewalk along the east side of Mueller in this area, so pedestrians are forced to use the street or walk through the grassed area to the sidewalk that exists north and south of this location.
- Project 3 Location: N. Mueller south of NW 42nd Street. There is currently a gap in the sidewalk that children use from the high school to get to the church parking lot.


On December 3, 2024 the City of Bethany entered into a contract for engineering and design services with TEIM Design. On July 15, 2025 the City Council awarded a construction contract to Parathon Construction, LLC in the amount of \$130,209.00.

Two additional locations have been identified to have new ADA ramps installed, the Southwest corner of NW 38th and N. College Avenue and also in the Alley way of the city parking lot East of N. Asbury, as well as a valve box for a sewer clean out in conflict of the new sidewalk along Mueller at a cost of \$6,250.00 for a revised contract amount of \$136,459.00.

RECOMMENDATION

1. Approval of Change Order No. 1 to the Construction Contract with Parathon Construction, LLC for Sidewalk Partnership Program Phase 1 in the amount of \$6,250.00.

ADDITIONAL COMMENTS





TRANSPORTATION • ENVIRONMENTAL • INFRASTRUCTURE • MUNICIPAL

July 30, 2025

Ms. Elizabeth Gray
City of Bethany
6700 NW 36th Street
Bethany, OK 73008

Re: Sidewalk Partnership Program Project – Phase 1
Change Order No. 1

Dear Ms. Gray:

I. CHANGE ORDER NO. 1 - SCOPE AND JUSTIFICATION

Item CO 1.1 – Furnish and Install ADA Ramp at the Southwest Corner of NW 38th Street and N. College Avenue

The existing ADA ramp needs to be replaced with a new ADA ramp for public use.

Item CO 1.2 – Furnish and Install ADA Ramp in Alley Way of City Parking Lot East of N. Asbury Avenue

A new ADA ramp will be installed to accommodate existing handicap parking spaces for the City Parking Lot.

Item CO1.3 – Furnish and Install Sanitary Sewer Cleanout Box for Sidewalk Construction

An existing sanitary sewer lamp hole is in conflict with the new sidewalk and a valve box needs to be installed flush with the new sidewalk.

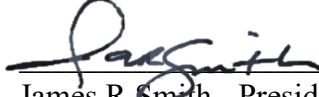
II. COST ESTIMATE

See attachment A for cost breakdown:

Original Contract Amount:	\$130,209.00
Change Order No. 1 (Add)	\$6,250.00 (4.80%)
Revised Contract Amount:	\$136,459.00

The above and foregoing is hereby accepted on this 30th day of July 2025 and the undersigned agrees to perform the work as so indicated in this Change Order No. 1 with said adjustments in the contract sum.

Parathon Construction, LLC



James R Smith - President

The prices shown for the Change Order were established by negotiation and appear to be fair and reasonable.



Robbie Williams, P.E.

City Attorney

APPROVED by Council of the City of Bethany this ____ day of _____, 2025.

ATTEST:

CITY CLERK

MAYOR

ATTACHMENT A - CHANGE ORDER NO. 1 - SIDEWALK PARTNERSHIP PROGRAM - PHASE 1					
Item Number	Title	Quantity	Unit	Unit Price	Price
CO.1.1	Furnish and Install ADA Ramp at the Southwest Corner of NW 38th and N. College Avenue	1.00	LSUM	\$2,500.00	\$2,500.00
CO1.2	Furnish and Install ADA Ramp in Alley Way of City Parking Lot east of N. Asbury Avenue	1.00	LSUM	\$3,500.00	\$3,500.00
CO1.3	Furnish and Install Sanitary Sewer Cleanout Box for Sidewalk Construction	1.00	LSUM	\$250.00	\$250.00
			CHANGE ORDER NO. 1 TOTAL		\$6,250.00

BETHANY CITY COUNCIL

From: Elizabeth Gray, City Manager
Date: August 19, 2025
Subject: Approval of Construction Contract with Denali Plumbing, LLC for the Fire Department Training Tower Water Line Project

BACKGROUND

The City applied for and was awarded a grant from the Oklahoma Department of Emergency Management (OEM) for a Multi-Agency Training Tower. The approved amount for the project is \$600,000, with \$300,000 being the federal share and \$300,000 being provided by the City of Bethany as match. This training tower will enhance disaster response and provide essential training for local personnel and may also be utilized by surrounding agencies. The tower will also support exercises in urban search and rescue, high-angle rescue, active shooter drills and other technical rescue techniques.

This item was approved by the City Council on March 4, 2025 to approve moving forward with the Multi-Agency Training Tower and the concrete pad needed for the construction of the tower and the design of a new 6" waterline along NW 39th to be extended to the tower to support the rescue drills and to replace the current undersized 2" waterline on the north side of the street to provide better water supply to the area.

Bids were opened August 7, 2025. City Staff and Engineers recommend award to Denali Plumbing, LLC in the amount of \$78,551.00.

RECOMMENDATION

1. Approval of Construction Contract with Denali Plumbing, LLC for the Fire Department Training Tower Water Line Project in the amount of \$78,551.00.

ADDITIONAL COMMENTS





TRANSPORTATION • ENVIRONMENTAL • INFRASTRUCTURE • MUNICIPAL

August 12, 2025

City of Bethany
Ms. Elizabeth Gray
6700 NW 36th Street
Bethany, Oklahoma 73008

Re: Fire Department Training Tower Proposed 6 Inch Water Line

Dear Ms. Gray,

Attached for your review and disposition please find the BID Tabulation for the above-mentioned project. The bids were received, August 7, 2025. All the bids were tabulated from the detailed bid forms as follows:

Denali Plumbing LLC	\$78,551.00
Brewer Construction Oklahoma LLC	\$115,301.00
Civil Builders LLC	\$148,314.00
Downey Contracting LLC	\$183,809.00
Engineer's Estimate	\$122,120.00

The contract specification required the bidders to be registered with SAM.GOV as this project has federal ARPA Funds. The specifications also require the "Contractor must be listed by the City of Oklahoma City Contractor's Prequalification Board as "Pre-qualified in the area of Water Pipeline Contractor "A" or Water Pipeline Contractor "B" or Water Pipeline Contractor "C" under the provisions of the City of Oklahoma City Contractor's Prequalification Ordinance No. 26,614 approved by City Council of the City of Oklahoma City on December 8, 2020".

Denali Plumbing LLC is registered with SAM.GOV and they are not pre-qualified with the City of Oklahoma City. After reviewing the project specifications General Conditions Part 2.14 the City reserves the right to reject any or all proposals, to waive technicalities and to advertise for new proposal or proceed to the work otherwise when the best interests of the City will be promoted thereby.

Furthermore, a manager of Denali Plumbing LLC Kirk Smith is also a Manager for C4L LLC the company that has recently completed the G.O. Bond Proposition 3-C Animal Welfare Shelter and has completed the G.O. Bond Proposition 2 Bethany Parks Restroom and Pavilion Improvements.

Also, Denali Plumbing LLC is not a bankruptcy debtor or creditor. It has no class actions filed against it in the last twelve months.

Therefore, we recommend the award of the contract to Denali Plumbing LLC for the total bid price in the amount of \$78,551.00.

Respectfully Submitted,


Robbie Williams, PE

Attachment: Contract, Bonds, and Insurance Certificate
Bid Tab

CONSTRUCTION CONTRACT

This Contract is made and entered into on the 19th day of August, 2025, by and between the City of Bethany, an Oklahoma Municipal Corporation, hereinafter called "City," and Denali Plumbing LLC, hereinafter called "Contractor."

WITNESSETH:

WHEREAS, in accordance with the Charter of the City of Bethany and the Public Competitive Bidding act of 1974, 61 Okla. Stat. §§ 101 et seq. (hereinafter collectively referred to as "local and state law"), the City has caused to be prepared certain plans, specifications, and other bidding documents (the "Bidding Documents") for the work hereinafter described; and,

WHEREAS, in accordance with local and state law, the City has approved and adopted all of said Bidding Documents and has caused a Solicitation for Bids to be given and advertised and has received sealed bids for the furnishing of all labor and materials for:

CITY OF BETHANY FIRE DEPARTMENT TRAINING TOWER PROPOSED 6 INCH WATERLINE

as outlined and set out in the Bidding Documents and in accordance with the terms and provisions of this Contract; and,

WHEREAS, Contractor, in response to said Solicitation for Bids, has submitted to the City, in the manner and at the time specified, a sealed bid in accordance with the terms of the Bidding Documents; and,

WHEREAS, the City, in the manner provided by local and state law, has publicly opened, examined and canvassed the bids submitted and has determined and declared the above-named Contractor to be the lowest responsible bidder on the above-described project; and,

WHEREAS, the City has duly awarded this Contract to said Contractor, for the sum named in the bid, to-wit:

Seventy Eight Thousand Five Hundred Fifty One and 00/100 Dollars (\$78,551.00).

NOW THEREFORE, in consideration of the mutual promises, covenants, and conditions herein stated and in consideration of the mutual benefits, which will accrue to the parties, the sufficiency of which is acknowledged by the parties, the parties agree as follows:

1. Incorporation of Bidding Documents. This Contract hereby incorporates, as if fully set out herein, the Plans, Specifications, General Provisions, Special Provisions, Contractor's Proposal and any and all Addendums issued. All of these documents have been provided to and/or by the Contractor and are on file in the Office of the City Clerk of the City of Bethany. Hereinafter, these documents shall be collectively referred to as "Bidding Documents."
2. Engagement of Contractor. The City hereby engages Contractor to perform certain construction services for the benefit of the City. Contractor accepts such engagement pursuant to the terms and conditions set forth herein. The Contractor is, and shall be, in the performance of all work, services

and activities an independent contractor, and not an employee, agent, or servant of the City of Bethany. The tort liability of the City of Bethany is exclusively governed by the Oklahoma Governmental Tort Claims Act.

3. Scope of Engagement. Contractor shall, in a good and first-class, workmanlike manner, at its own cost and expense, furnish all labor, materials, tools and equipment required to perform and complete said work in strict accordance with the Bidding Documents, with the following additions and/or exceptions: (if none, so state.)
4. Payments to Contractor. The City shall make payments to the Contractor only after approval of the City Council. Contractor's invoice must be accompanied by signed affidavit as required by Oklahoma Statutes.
5. Bargaining. The City and the Contractor have had the opportunity to seek independent legal counsel before entering into this Contract. The language of this Contract shall be construed simply, according to its fair meaning, and not strictly for or against either party.
6. Hold Harmless. To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the City of Bethany from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the project, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, other than the project itself, including loss of use resulting therefrom, but only to the extent caused in whole or in part by negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this Paragraph. In claims against any person or entity indemnified under this Paragraph by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under this Paragraph shall not be limited on amount or type of damages, compensation or benefits payable by or for the Contractor or a Subcontractor under workmen's compensation acts.
7. Third Party Beneficiaries. Nothing in this Contract, expressed or implied, is intended to confer upon any person other than the parties hereto and their respective assigns, any rights or remedies under or by reason of this Contract, except as provided expressly herein.

8. Notices. Whenever a notice is required to be given in writing and under the terms of this Contract, or any extension hereunder, such notice shall either be hand-delivered or mailed by certified mail, return receipt requested, and directed to the respective parties at the following addresses:

If to the City:

City of Bethany
6700 NW 36th Street
Bethany, OK 73008

If to Contractor:

Denali Plumbing LLC
1321 Fretz Drive, #120
Edmond, OK 73003

or at such other address as a party shall specify by like notice to the other party hereto. Notices shall be effective on the date of delivery.

9. Counterparts. This Contract may be executed in any number of counterparts, and when each party has signed and delivered to the other at least one (1) such counterpart, each counterpart shall be deemed an original, and when taken together with other signed counterparts, shall constitute one (1) agreement; provided, however, this Contract shall not be binding upon the parties hereto until signed by all of the parties.
10. Integration and Amendments. This Contract constitutes the entire agreement between the parties and may not be amended, altered, modified or changed in any way except in writing signed by all parties to this Contract and which specifically references this Contract. There are no other agreements, representations or warranties, whether oral or written, regarding the subject matter of this Contract. No course of dealings involving the parties hereto and no usage of trade shall be relevant or admissible to interpret, supplement, explain or in any way vary any of the terms expressly set forth in this Contract. Any amendment to this Contract shall be attached to this Contract and all of the terms in this Contract not addressed in the amendment shall remain in full force and effect.
11. Binding Effect. This Contract binds the parties and any successors and assigns of the parties. The contract becomes effective only upon submission of a signed and notarized non-collusion affidavit.
12. Severability. If any one or more of the sections, sentences, clauses, or parts be held invalid for any reason, the invalidity of such section, sentence, clause, or part shall not affect nor prejudice the applicability and validity of any other provision of this Contract.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed on the day and year last written below.

The City of Bethany,
an Oklahoma Municipal Corporation

Mayor's Signature

Date

(SEAL)

ATTEST:

City Clerk

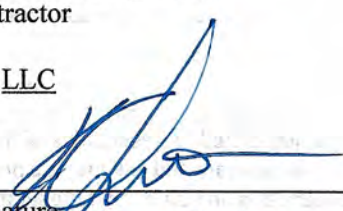
Approved as to form:

City Attorney

Date: _____

Denali Plumbing LLC,
Contractor

a(n) LLC



Signature

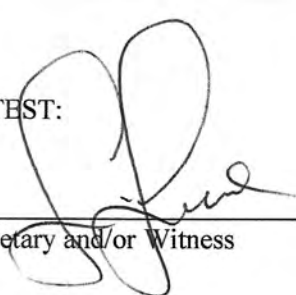
Kirk Smith

Printed Name

MANAGER

Title

ATTEST:



Secretary and/or Witness

NON-COLLUSION AFFIDAVIT

State of Oklahoma)
) ss.
County of OKLAHOMA)

Kirk Smith, of lawful age, being first duly sworn, on oath, says that (s)he is the agent authorized by the Contractor to submit the above Contract to the City of Bethany, Oklahoma. Affiant further states that Contractor has not paid, given or donated, or agreed to pay give or donate to any officer or employee of the City of Bethany, any money or other valuable thing, either directly or indirectly, in the procuring of this Contract.

[Signature]
Signature
Kirk Smith
Printed Name/Title

Subscribed and sworn to before me this 13 day of July, 25.

(SEAL)

[Signature]
Notary Public

My Commission Expires: 5/13/28
My Commission Number: 16004791



CONSTRUCTION BOND

KNOW ALL MEN BY THESE PRESENTS:

That we, Denali Plumbing LLC, as Principal, and Travelers Casualty and Surety Company of America, as Surety, are held and firmly bound unto the CITY OF BETHANY of the State of Oklahoma and the State of Oklahoma, hereinafter referred to as the Government, in the full and just sum Of Seventy eight thousand five hundred fifty one dollars and zero cents (\$78,551.00) for the payment of which, well and truly to be made, we and each of us, bind ourselves, our heirs, executors and assigns, themselves, and its successors and assigns, jointly and severally, firmly by these presents.

Dated this 19th day of August, A.D., 20 25.

The conditions of this obligation are such, that whereas, said Principal is the lowest and best bidder for the making of the following municipal work and improvement, viz:

**CITY OF BETHANY FIRE DEPARTMENT TRAINING TOWER
PROPOSED 6 INCH WATER LINE**

CITY OF BETHANY, OKLAHOMA

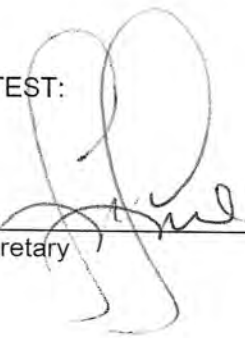
and has entered into a certain written contract with the CITY OF BETHANY on the 19th day of August, 2025, for the erection and construction of said work and improvement all in compliance with the plans and specifications therefor, made a part of said contract and on file in the office of the City Clerk, and said contract is hereby made a part and parcel of this bond as if literally written herein.

NOW, THEREFORE, if the said Principal, Denali Plumbing LLC shall fully and faithfully execute the work and perform said contract according to its terms, conditions and covenants, and in exact accordance with the bid of said Principal, and according to certain plans and specifications heretofore made, adopted and placed on file in the office of the City Clerk of THE CITY OF BETHANY and shall promptly pay or cause to be paid, all labor, material and/or repairs and all bids for labor performed on said work, whether by sub-contract or otherwise; and shall protect and save harmless the said Government and all interested property owners against all claims, demands, causes of action, losses or damage, and expense to life or property suffered or sustained by any person, firm or corporation by reason of negligence of the Principal or his or its agents, servants, or employees in the construction of said work, or by or in consequence of any improper execution of the work or act of omission or use of inferior materials by said Principal, or his or its agents, servants, or employees; and shall protect and save the Government harmless from all suits and claims of infringement or alleged infringement of patent rights or processes, then this obligation shall be void. Otherwise this obligation shall remain in full force and effect.

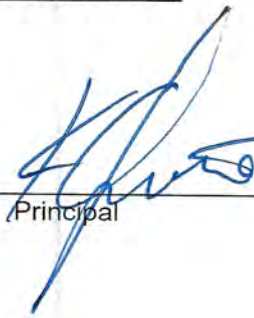
It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this Bond.

IN WITNESS WHEREOF, the said Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers; and the said Surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

ATTEST:

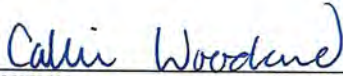

Secretary

Denali Plumbing LLC


By 
Principal

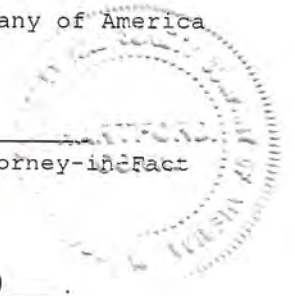


ATTEST:


Secretary
Witness Callie Woodard

Travelers Casualty and Surety Company of America

By 
Surety Deborah L. Raper, Attorney-in-Fact



Approved as to form this ____ day of _____, A.D., 20____.

City Attorney

STATUTORY BOND

KNOW ALL MEN BY THESE PRESENTS:

That we, Denali Plumbing LLC, as Principal, and Travelers Casualty and Surety Company of America, as Surety, are held and firmly bound unto the STATE OF OKLAHOMA in the sum of Seventy eight thousand five hundred fifty one dollars and zero cents (\$78,551.00), for the payment of which, well and truly to be made, we, and each of us, bind ourselves, our heirs, executors and assigns, themselves, and its successors and assigns, jointly and severally, firmly by these presents.

Dated this 19th day of August, A.D., 2025.

The conditions of this obligation are such, that whereas, the above Bonded Principal Denali Plumbing LLC is the lowest and best bidder for the making of the following municipal work and improvements, viz:

**CITY OF BETHANY FIRE DEPARTMENT TRAINING TOWER
PROPOSED 6 INCH WATER LINE**

CITY OF BETHANY, OKLAHOMA

and has entered into a certain written contract with the CITY OF BETHANY on the 19th day of August, 2025, for the erection and construction of said work and improvement, in exact accordance with the bid of said Principal, and according to certain plans and specifications heretofore made, adopted and placed on file in the office of the City Clerk of the CITY OF BETHANY.

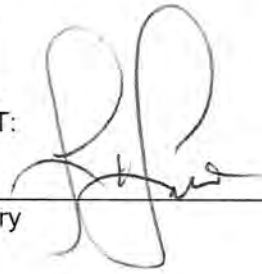
NOW, THEREFORE, if the said Principal, shall fail or neglect to pay all indebtedness incurred by said Principal or subcontractor of said Principal who perform work in the performance of such, for labor and materials furnished by any supplier and consumed in the performance of said contract, and such repairs to and rental of machinery and equipment as may be furnished by a sub-contractor or to the person or persons contracting with this Authority within thirty (30) days after the same becomes due and payable, the person, firm or corporation entitled thereto may sue and recover on this bond, the amount so due and unpaid.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this Bond.

IN WITNESS WHEREOF, the said Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers; and the said Surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

ATTEST:

Secretary



Denali Plumbing LLC

By

Principal



ATTEST:

~~Secretary~~
Witness

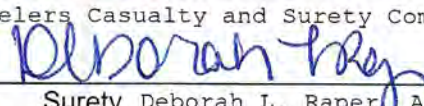


Callie Woodard

Travelers Casualty and Surety Company of America

By

Surety Deborah L. Raper Attorney-in-Fact



Approved as to form this ____ day of _____, A.D., 20__.

City Attorney

MAINTENANCE BOND

KNOW ALL MEN BY THESE PRESENTS:

That we, Denali Plumbing LLC, as Principal, and Travelers Casualty and Surety Company of America, as Surety, are held and firmly bound unto the CITY OF BETHANY of the State of Oklahoma, in the full and just sum of Seventy eight thousand five hundred fifty one dollars and zero cents (\$78,551.00), such sum being equal to the contract amount for a period of one (1) year and thereafter for a period of one (1) year for the sum of Eleven thousand seven hundred eight two dollars and sixty five cents (\$11,782.65), such sum being not less than 15% of the contract price, for the payment of which, well and truly to be made, we, and each of us, bind ourselves, our heirs, executors, and assigns, themselves, and its successors and assigns, jointly and severally, firmly by these presents.

Dated this 19th day of August, A.D., 20 25.

The conditions of this obligation are such, that whereas, said Principal, has a certain contract between Denali Plumbing LLC and the CITY OF BETHANY dated this 19th day of August, 2025, agreed to construct in the City of Bethany:

**CITY OF BETHANY FIRE DEPARTMENT TRAINING TOWER
PROPOSED 6 INCH WATER LINE**

CITY OF BETHANY, OKLAHOMA

all in compliance with the plans and specifications therefore, made a part of said Contract and on file in the office of the City Clerk of the City of Bethany; and to maintain the said improvement in the amounts set forth above against any failure due to workmanship or material for a period of **two (2) year** from the date of acceptance of the completed project by the CITY OF BETHANY.

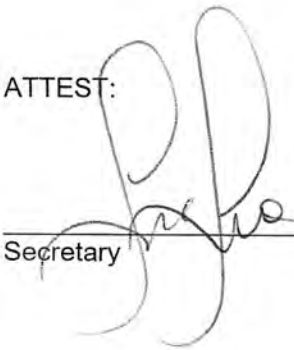
NOW, THEREFORE, if the said Principal shall pay or cause to be paid to the Authority all damage, loss, and expense which may result by reason of defective materials and/or workmanship in connection with said work, occurring within a period of **two (2) years** from and after acceptance of said project by the Authority; and if Principal shall pay or cause to be paid all labor and materials, including the prime contractor and all sub-contractors; and if Principal shall save and hold the Authority harmless from all damages, loss, and expense occasioned by or resulting from any failure whatsoever of said Principal, then this obligation shall be null and void, otherwise to be and remain in full force and effect.

It is further agreed that if the said Principal or Surety herein shall fail to maintain said improvements against any failure due to defective workmanship and/or materials for a period of **two (2) years** and at any time repairs shall be necessary that the cost of making repairs shall be determined by the CITY OF BETHANY, or some person(s) designated by them to ascertain the same, and if, upon thirty (30) days notice, the said amount ascertained shall not be paid by the Principal or Surety herein, or if the necessary repairs are not made, that said amount shall become due upon the expiration of thirty (30) days and suit may be maintained to recover the amount so determined in any Court of competent jurisdiction. And that the amount so determined shall be conclusive upon the parties as to the amount due on this bond for the repair or repairs included therein, and that the cost of all repairs shall be so determined from time to time during the life of this bond as the condition of the improvements may require.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this Bond.

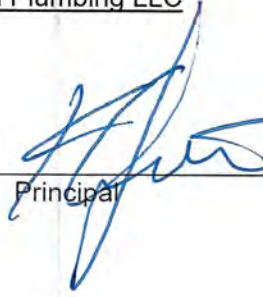
IN WITNESS WHEREOF, the said Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers, and the said Surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

ATTEST:

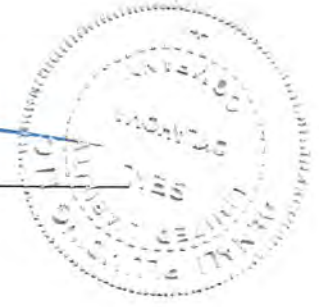


Secretary

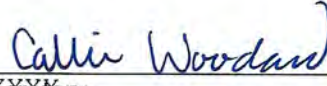
Denali Plumbing LLC

By 

Principal

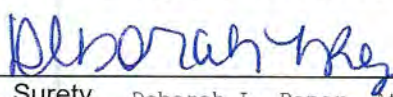


ATTEST:

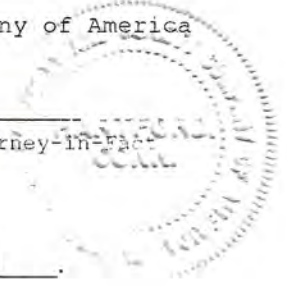


Secretary

Travelers Casualty and Surety Company of America

By 

Surety Deborah L. Raper, Attorney-in-Fact



Approved as to form this ____ day of _____, A.D., 20____.

City Attorney



**Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company**

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Deborah L. Raper** of **OKLAHOMA CITY Oklahoma**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, 2021.



State of Connecticut

City of Hartford ss.

By: 
Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2026




Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

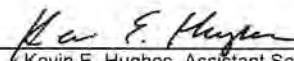
FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **19th** day of **August**, 2025




Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.**



CITY OF BETHANY

From: John Reid, Chief of Police
Date: August 12, 2025
Subject: Purchase of 2026 Ford F250 truck for Animal Welfare

BACKGROUND

This purchase was approved in the FY26 budget for \$45,000. The state contract purchase price from John Vance Fleet Services is \$44,728.00. This purchase will replace a 2010 unit that has experienced electrical failure and can no longer operate the emergency equipment. The funding for this purchase was approved in the Capital Improvement Fund for FY26 Budget.

RECOMMENDATION

1. Approve the purchase of a used 2026 Ford F250 truck for Animal Welfare as presented for \$44,728.00.

ADDITIONAL COMMENTS

Additional quotes attached.

A circular stamp containing the handwritten initials "dg" in blue ink.

BETHANY POLICE DEPARTMENT
QUOTATION SHEET (FOR PURCHASES OF \$1000+)

PRODUCT/SERVICE: Budget approved purchase of a 2026 Ford F250 truck for Animal Welfare. **This is a State Contract purchase for \$44,728.00, budget was approved for \$45,000.00**

VENDOR 1	VENDOR 2	VENDOR 3
COMPANY NAME: John Vance Fleet Services Vance Country Ford	COMPANY NAME: N/A	COMPANY NAME: N/A
ADDRESS: PO Box 1600 Guthrie, OK. 73044	ADDRESS:	ADDRESS:
TELEPHONE NUMBER: 405-282-3800	TELEPHONE NUMBER:	TELEPHONE NUMBER:
CONTACT PERSON: Shauna Ford	CONTACT PERSON:	CONTACT PERSON:
TOTAL PURCHASE PRICE: \$44,728.00 – STATE CONTRACT	TOTAL PURCHASE PRICE:	TOTAL PURCHASE PRICE:
DATE OF QUOTE: 08-07-2025	DATE OF QUOTE:	DATE OF QUOTE:
QUOTE OBTAINED BY: J. Reid	QUOTE OBTAINED BY:	QUOTE OBTAINED BY:

AWARDED TO: _____

DATE: _____

APPROVED BY: _____



2025 Ford® F-250SD XL

Miles: 10 • VIN: 1FT7X2BA9SEE04920 • Stock #: SEE04920



MSRP:	\$54,625
Retail Customer Cash:	-\$1,000
Retail Customer Cash:	-\$1,500
Trade Discount:	-\$1,000
Finance Discount:	-\$1,000

Conditional Price: \$50,125

VEHICLE SPECIFICATIONS

Body Type	Truck Condition	New
Mileage	10 Engine	6.8L V8
Transmission	10-Speed Automatic Drivetrain	4WD
Fuel Type	Gasoline Exterior Color	Oxford White
Interior Color	Medium Dark Slate Doors	4

FEATURES

✓ Keyless Entry

HOURS

Sunday:	Currently closed
Monday:	8:30am - 8:00pm
Tuesday:	
Wednesday:	
Thursday:	
Friday:	8:30am - 8:00pm
Saturday:	8:30am -

Let's chat and get your questions answered! ✕





2025 Ford® F-250SD XL

Miles: 3 • VIN: 1FT7X2AA1SED82266 • Stock #: SED82266



MSRP:	\$51,745
Dealer Discount:	-\$517
Retail Customer Cash:	-\$1,000
Retail Customer Cash:	-\$1,500
Trade Discount:	-\$1,000
Finance Discount:	-\$1,000

Conditional Price: \$46,728

VEHICLE SPECIFICATIONS

Body Type	Truck Condition	New
Mileage	3 Engine	6.8L V8
Transmission	10-Speed Automatic Drivetrain	RWD
Fuel Type	Gasoline Exterior Color	Oxford White
Interior Color	Medium Dark Slate Doors	4

FEATURES

- ✓ Backup Camera
- ✓ Keyless Entry

HOURS

Sunday:	Currently closed
Monday:	
Tuesday:	
Wednesday:	
Thursday:	8:30am - 8:00pm
Friday:	8:30am -
Saturday:	8:30am -

Let's chat and get your questions answered! ✕



City of Bethany General Fund
Statement of Revenues and Expense
July 2025

AGENDA: 08/19/2025
ITEM: 11 (A)

Revenues

	2025-2026 Annual Budget	July Revenues	Year to Date Revenue	Year to Date Percentage of Budget	Budget Remaining
SALES TAX 82.5% DEDICATED	4,894,156.00	444,224.00	444,224.00	9.08%	4,449,932.00
USE TAX REVENUE	1,599,353.00	126,599.00	126,599.00	7.92%	1,472,754.00
HOTEL TAX REVENUE	57,113.00	1,615.00	1,615.00	2.83%	55,498.00
CABLE FRANCHISE TAX REVENUE	94,472.00	0.00	0.00	0.00%	94,472.00
PHONE FRANCHISE TAX REVENUE	7,820.00	1,578.00	1,578.00	20.18%	6,242.00
UTILITY FRANCHISE TAX REVENUE	686,207.00	59,103.00	59,103.00	8.61%	627,104.00
OCCUPATIONAL LICENSE REVENUE	37,821.00	6,543.00	6,543.00	17.30%	31,278.00
BUILDING PERMIT REVENUE	30,559.00	2,071.00	2,071.00	6.78%	28,488.00
INSPECTION PERMIT REVENUE	35,581.00	1,885.00	1,885.00	5.30%	33,696.00
ZONING PERMITS	1,043.00	0.00	0.00	0.00%	1,043.00
ANIMAL LICENSE REVENUE	0.00	0.00	0.00	0.00%	0.00
ABATEMENT REVENUE	0.00	1,555.00	1,555.00	0.00%	-1,555.00
MOTOR FUEL TAX REVENUE	48,065.00	0.00	0.00	0.00%	48,065.00
COMMERCIAL VEH TAX REVENUE	131,772.00	3,281.00	3,281.00	2.49%	128,491.00
CIGARETTE TAX REVENUE	14,508.00	3,331.00	3,331.00	22.96%	11,177.00
ALCOHOL BEVERAGE TAX REVENUE	50,669.00	5,102.00	5,102.00	10.07%	45,567.00
ACCOUNTING SERVICE REVENUE	39,600.00	2,200.00	2,200.00	5.56%	37,400.00
EMERGENCY MEDICAL CALL SVC FEE	280,831.00	23,598.00	23,598.00	8.40%	257,233.00
STORMWATER COMPLIANCE FEE	324,218.00	27,367.00	27,367.00	8.44%	296,851.00
CEMETARY LOT SALES REVENUE	0.00	0.00	0.00	0.00%	0.00
MINERAL RIGHTS & ROYALTIES REV	12,732.00	2,073.00	2,073.00	16.28%	10,659.00
POLICE FINES & COURT COST REV	683,155.00	53,247.00	53,247.00	7.79%	629,908.00
INTEREST INCOME	42,403.00	0.00	0.00	0.00%	42,403.00
MISCELLANEOUS REVENUE	160,716.00	4,049.00	4,049.00	2.52%	156,667.00
REIMBURSEMENT REVENUE	2,491.00	252.00	252.00	10.12%	2,239.00
CREDIT CARD FEES	108,352.00	9,699.00	9,699.00	8.95%	98,653.00
GRANT REVENUE	4,000.00	0.00	0.00	0.00%	4,000.00
SALE OF ASSETS	0.00	0.00	0.00	0.00%	0.00
SETTLEMENT PROCEEDS	0.00	0.00	0.00	0.00%	0.00
ECONOMIC DEV PROMO & EVENT RE	0.00	0.00	0.00	0.00%	0.00
OMAG REFUNDS	20,096.00	14,159.00	14,159.00	70.46%	5,937.00
Total Revenues	9,367,733.00	793,531.00	793,531.00	8.47%	8,574,202.00
Transfers In	2,825,000.00	216,667.00	216,667.00	7.67%	2,608,333.00
Total Revenues and Transfers In	12,192,733.00	1,010,198.00	1,010,198.00	8.29%	11,182,535.00

Expenses

	2025-2026 Annual Budget	July Expenses	Year to Date Expenses	Year to Date Percentage of Budget	Budget Remaining
01.0-MANAGEMENT	999,798.00	79,203.00	79,203.00	7.92%	920,595.00
02.0-FINANCE	438,258.00	25,877.00	25,877.00	5.90%	412,381.00
03.0-MUNICIPAL COURT	575,617.00	33,578.00	33,578.00	5.83%	542,039.00
04.0-ENGINEERING	190,000.00	197.00	197.00	0.10%	189,803.00
05.0-POLICE	5,309,879.00	479,531.00	479,531.00	9.03%	4,830,348.00
06.0-FIRE	3,157,030.00	271,297.00	271,297.00	8.59%	2,885,733.00
07.0-COMMUNITY DEV	672,200.00	43,827.00	43,827.00	6.52%	628,373.00
08.1-PW ADMIN	176,440.00	12,936.00	12,936.00	7.33%	163,504.00
08.2-STREETS	842,952.00	66,676.00	66,676.00	7.91%	776,276.00
08.4-FLEET MAINT	102,346.00	11,230.00	11,230.00	10.97%	91,116.00
08.5-PARKS	540,194.00	52,459.00	52,459.00	9.71%	487,735.00
98.0-CONTINGENCY	411,395.00	0.00	0.00	0.00%	411,395.00
TOTAL EXPENDITURES	13,416,109.00	1,076,811.00	1,076,811.00	8.03%	12,339,298.00
Transfers Out	66,000.00	0.00	0.00	0.00%	0.00
Total Expenses and Transfers Out	13,482,109.00	1,076,811.00	1,076,811.00	7.99%	12,339,298.00
Revenues over (under) expenses	-1,289,376.00	-66,613.00	-66,613.00	5.17%	-1,156,763.00

Bethany Public Works Authority
Statement of Revenues and Expenses
July 2025

Revenues

	2025-2026	July	Year to Date	Year to Date	Budget
	Annual Budget	Revenues	Revenue	Percentage of Budget	Remaining
RESIDENTIAL PENALTY REVENUE	174,345.00	18,727.00	18,727.00	10.74%	155,618.00
COMMERCIAL PENALTY REVENUE	38,271.00	1,235.00	1,235.00	3.23%	37,036.00
SOLID WASTE REVENUE	3,004,190.00	258,104.00	258,104.00	8.59%	2,746,086.00
WATER REVENUE	5,337,197.00	361,196.00	361,196.00	6.77%	4,976,001.00
WATER TAP REVENUE	5,472.00	375.00	375.00	6.85%	5,097.00
SEWER REVENUE	4,109,765.00	342,530.00	342,530.00	8.33%	3,767,235.00
SEWER TAP REVENUE	360.00	100.00	100.00	27.78%	260.00
INTEREST INCOME	340,476.00	0.00	0.00	0.00%	340,476.00
LEASE REVENUE	199,231.00	10,227.00	10,227.00	5.13%	189,004.00
SCRAP METAL REVENUE	0.00	0.00	0.00	0.00%	0.00
GRANT REVENUE	0.00	0.00	0.00	0.00%	0.00
MISCELLANEOUS REVENUE	3,660.00	0.00	0.00	0.00%	3,660.00
*** TOTAL REVENUE ***	13,212,967.00	992,494.00	992,494.00	7.51%	12,220,473.00
Total Revenues and Transfers In	13,212,967.00	992,494.00	992,494.00	7.51%	12,220,473.00

Expenses

	2025-2026	July	Year to Date	Year to Date	Budget
	Annual Budget	Expenses	Expenses	Percentage of Budget	Remaining
02.0-BPWA FINANCE	658,933.00	34,157.00	34,157.00	5.18%	624,776.00
08.1-BPWA ADMIN	194,012.00	13,378.00	13,378.00	6.90%	180,634.00
08.3-BPWA SANITATION	1,802,882.00	80,276.00	80,276.00	4.45%	1,722,606.00
08.4-BPWA FLEET MAINT	82,821.00	619.00	619.00	0.75%	82,202.00
12.0-BPWA WATER PLANT	2,451,883.00	127,415.00	127,415.00	5.20%	2,324,468.00
12.1-BPWA WATER LINE	882,005.00	15,705.00	15,705.00	1.78%	866,300.00
12.2-BPWA SEWER LINE	2,794,274.00	191,226.00	191,226.00	6.84%	2,603,048.00
97.0-DEBT SERVICE INTEREST EXP	587,520.00	5,545.00	5,545.00	0.94%	581,975.00
98.0-CONTINGENCY	250,000.00	0.00	0.00	0.00%	250,000.00
99.0-TRANSFERS OUT	2,600,000.00	216,667.00	216,667.00	8.33%	2,383,333.00
Total Expenses and Transfers Out	12,304,330.00	684,988.00	684,988.00	5.57%	11,619,342.00
DEBT SERVICE PRINCIPAL	1,294,190.00	82,500.00	82,500.00	6.37%	1,211,690.00
Revenues over (under) Expenses/Debt Service	-385,553.00	225,006.00	225,006.00	-58.36%	-610,559.00

City of Bethany
Capital Improvement Fund
July 2025

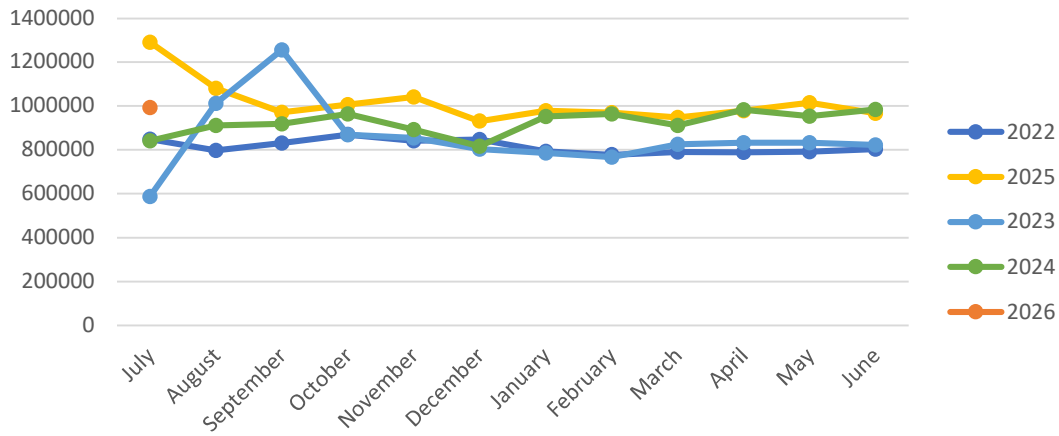
Revenues

	2024-2025 Annual Budget	July Revenue	Year to Date Revenue	Year to Date Percentage of Budget	Budget Remaining
SALES TAX 17.5% DEDICATED	1,057,987.00	94,229.00	94,229.00	8.91%	963,758.00
INTEREST REVENUE	0.00	0.00	0.00	0.00%	0.00
TRANSFER FROM GF	0.00	0.00	0.00	0.00%	0.00
MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00%	0.00
GRANT REVENUE	571,000.00	0.00	0.00	0.00%	571,000.00
Total Revenue	1,628,987.00	94,229.00	94,229.00	5.78%	1,534,758.00

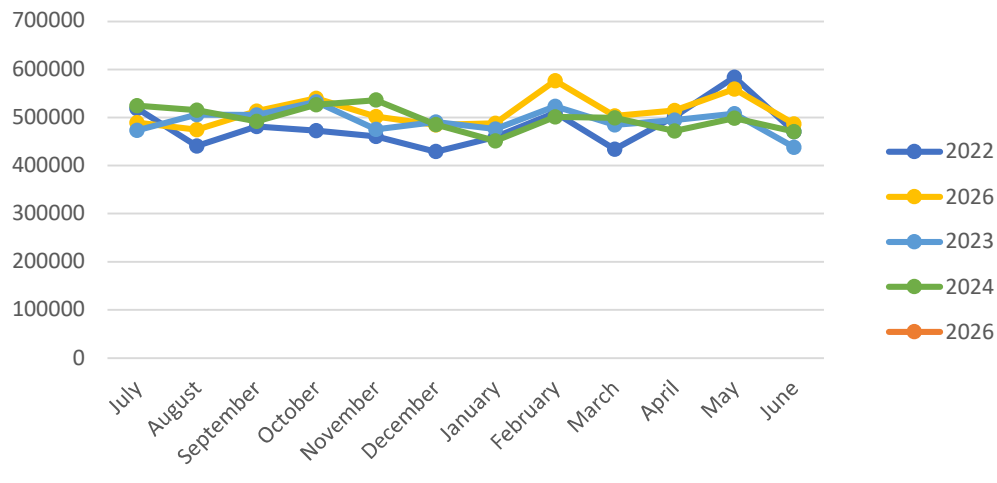
Expenses

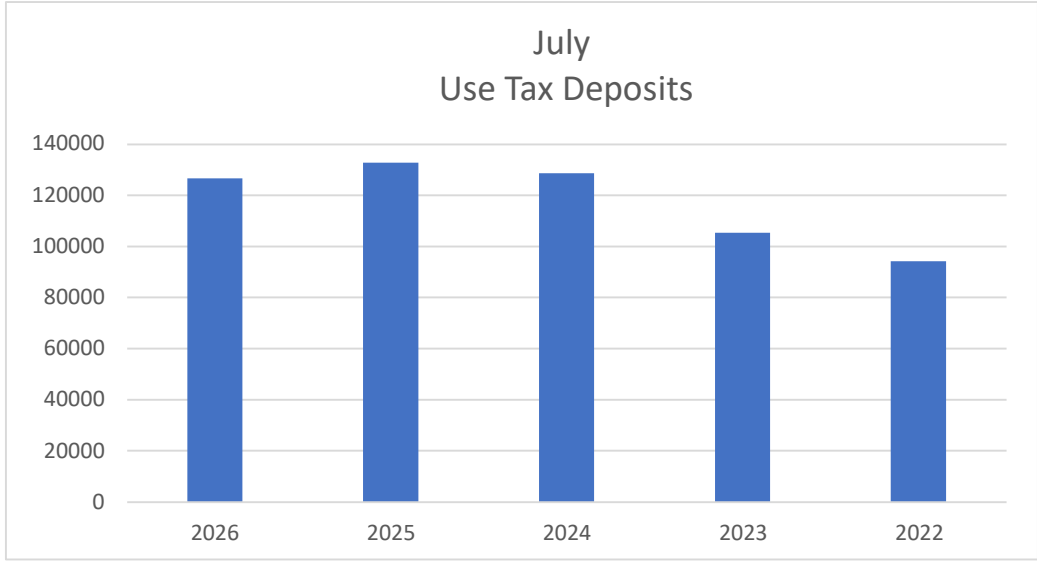
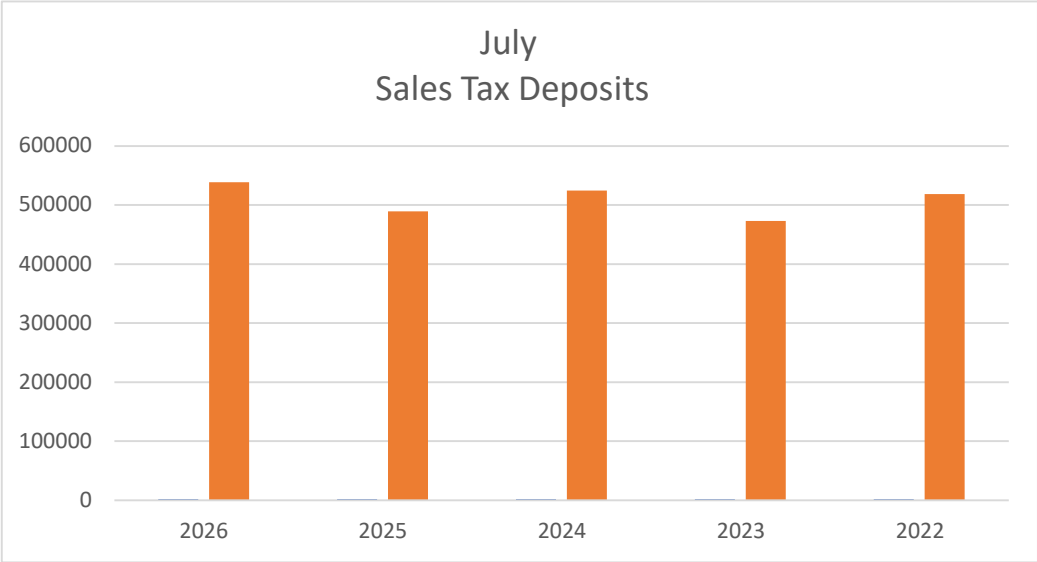
	2024-2025 Annual Budget	July Expenses	Year to Date Expenses	Year to Date Percentage of Budget	Budget Remaining
Capital Projects					
CDBG GRANT MATCH	275,000.00	0.00	0.00	0.00%	275,000.00
FIRE TRUCK LEASE PAYMENT	84,084.00	84,084.00	84,084.00	100.00%	0.00
CITY HALL HVAC REPLACEMENT	25,000.00	0.00	0.00	0.00%	25,000.00
RIPPER PARK IMPROVEMENTS	0.00	0.00	0.00	0.00%	0.00
STREETS 1 TON TRUCK	0.00	0.00	0.00	0.00%	0.00
SEWER POP-OFF VALVE PROG.	50,000.00	0.00	0.00	0.00%	50,000.00
FIRE TRAINING CENTER	300,000.00	4,013.00	4,013.00	1.34%	295,987.00
STREETS SALT/SAND SPREADER	0.00	0.00	0.00	0.00%	0.00
SCADA PROJECT	357,143.00	0.00	0.00	0.00%	357,143.00
CEMETERY FENCE	68,000.00	0.00	0.00	0.00%	68,000.00
STREETS 1/2 TON TRUCK	35,000.00	0.00	0.00	0.00%	35,000.00
PD HVAC	20,000.00	0.00	0.00	0.00%	20,000.00
STREETS SNOW PLOW	0.00	0.00	0.00	0.00%	0.00
MUN. COURT HVAC REPLACEMENT	20,000.00	0.00	0.00	0.00%	20,000.00
STREETS OVERHEAD DOOR	0.00	0.00	0.00	0.00%	0.00
ANIMAL CONTROL TRUCK	45,000.00	0.00	0.00	0.00%	45,000.00
Total Capital Projects	1,279,227.00	88,097.00	88,097.00	6.89%	1,191,130.00
Revenues Over (under) Expenses	349,760.00	6,132.00	6,132.00	1.75%	343,628.00

Public Works Authority Monthly Income



Monthly Sales Tax Income





**Bethany/Warr Acres Public Works Authority
Financial Statement Summary
Year-To-Date for the Period Ending July 31st, 2025**

	BUDGET	ACTUAL	8.33% OF BUDGET
BEGINNING FUND BALANCE	\$2,357,608	\$2,357,608	
REVENUES	\$4,675,000	\$374,462	8.01%
EXPENDITURES	-\$3,900,561	-\$145,049	3.72%
REVENUES OVER (UNDER) EXPENDITURES	\$3,132,047	\$2,587,021	
TRANSFERS IN	\$0	\$0	
TRANSFERS OUT	\$0	\$0	
NET OTHER	\$0	\$0	
INCREASE (DECREASE) TO BEGINNING FUND BALANCE	\$774,439	\$229,413	
ENDING FUND BALANCE (BEFORE BUDGETED RESERVE)	\$3,132,047	\$2,587,021	
BUDGETED RESERVE	\$0	\$0	
ENDING FUND BALANCE	\$3,132,047	\$2,587,021	
ENDING BALANCE AS A PERCENTAGE OF ANNUAL REVENUES	67.00%	55.34%	

Amount of budgetary fund balance carried over from the end of the prior year.

This % is a basic measure of where the fund should be year-to-date compared to budget.

Indicates the current budget, as adopted, plans on collecting this amount of revenues in excess of planned expenditures, thereby increasing the fund balance to an acceptable percentage by the end of the fiscal year.

This represents the amount by which fund revenues are more than expenditures prior to net transfers (subsidies) from other funds.

This indicates the fund has received revenues that are more or less than year-to-date expenditures by this amount. It is the year-to-date fund balance.

This amount is considered the fund's percentage of unappropriated (budget) and unexpended (actual) fund balance reserves.

This amount reflects the uncommitted fund balance at the end of the month. This amount should never go below \$0 per State law.

NOTICE: On Thursday, July 31, 2025 or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY PUBLIC WORKS AUTHORITY MEETING

BETHANY CITY HALL

TUESDAY, AUGUST 5, 2025

6:30 P.M.

MEMBERS PRESENT:	Amanda Sandoval	Chairman
	Peter Plank	Vice-Chairman
	Burt Falkner	Trustee
	Chris Powell	Trustee
	Kathy Larsen	Trustee
	Aja Triana	Trustee
	Ken Smart	Trustee
	Brian Magirowsky	Trustee
MEMBERS ABSENT:	Chandra Ford	Trustee
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Steve Manek	TEIM Design
	Brett Crecelius	Community Development Dir.
	Loyd Spaugy	Crafton Tull
	John Nelson	Animal Welfare Officer
	(See Roster)	

Chairman Sandoval called the Bethany Public Works Authority meeting to order at 8:25 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE JULY 15, 2025, REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

A motion was made by Trustee Magirowsky, seconded by Vice-Chairman Plank to approve the consent docket. Yes votes: Larsen, Magirowsky, Sandoval, Smart, Triana, Plank, Falkner, Powell. No Votes: None. Motion approved.

ITEM NO. 2 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL TO RATIFY EMERGENCY REPAIR EXPENDITURES UTILIZING THE KRAPFF-REYNOLDS CONSTRUCTION CO. ON-CALL/EMERGENCY CONTRACT FOR SEWER LINE REPAIR SERVICES ON MUELLER AVENUE NEAR 55TH STREET IN BETHANY OKLAHOMA IN THE APPROXIMATE AMOUNT OF \$150,000.00.** (ELIZABETH GRAY, CITY MANAGER)

A motion was made by Trustee Smart, seconded by Trustee Falkner to approve to ratify emergency repair expenditures utilizing the Krapff-Reynolds Construction Co. on-call/emergency contract for Sewer Line Repair Services on Mueller Avenue near 55th Street in Bethany Oklahoma in the approximate amount of \$150,000.00. Yes votes: Magirowsky, Smart, Powell, Plank, Larsen, Sandoval, Triana, Falkner. No votes: None. Motion approved.

ITEM NO. 3 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL OF A PURCHASE OF A BOBCAT D33S-9 FORKLIFT FROM DOOSAN BOBCAT NORTH AMERICA IN THE AMOUNT OF \$41,170.00.** (ELIZABETH GRAY, CITY MANAGER)

A motion was made by Trustee Falkner, seconded by Trustee Magirowsky to approve the purchase of a Bobcat D33S-9 Forklift from Doosan Bobcat North America in the amount of \$41,170.00. Yes votes: Powell, Larsen, Sandoval, Magirowsky, Plank, Smart, Triana, Falkner. No votes: None. Motion approved.

ITEM NO. 4 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS "MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA").**

None

ITEM NO. 5 on the agenda was **ADJOURN UNTIL AUGUST 19, 2025.**

Chairman Sandoval adjourned the Bethany Public Works Authority meeting at 8:27 P.M. until August 19, 2025.

CHAIRMAN

SECRETARY

BETHANY PUBLIC WORKS AUTHORITY

From: Michael Vaughn, Finance Director
Date: August 14, 2025
Subject: Claims list for the 08/19/2025 Bethany Public Works Authority Meeting

BETHANY PUBLIC WORKS AUTHORITY

FUND	AMOUNT
Bethany Public Works Authority	\$ 379,374.09
TOTAL	\$ 379,374.09

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$ 479,822.43
Bethany Public Works Authority	\$ 379,374.09
Bethany Hospital Trust	\$ 6,948.62
Bethany Development Authority	\$ -
TOTAL	\$ 866,145.14

RECOMMENDATION

1. Approve claims as presented.



P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A NON-DEPARTMENTAL						
26-54507	10-3436	BANCFIRST	2013 REVENUE NOTE	8/2025	SEPT 2025	82,500.00
DEPARTMENT TOTAL:						82,500.00
DEPARTMENT: 02.0 FINANCE						
26-54464	10-004996	GOODYEAR COMMERCIAL TIRE & SIL	IMPALA TIRE	8/2025	255-1032032	171.80
26-54449	10-005321	AMAZON CAPITAL SERVICES,	INMR LAPTOP/OFFICE SUPP	8/2025	6315435	120.98
26-54229	10-005702	TPS TECHNICAL PROGRAMMING	UTILITY BILL PRINTING	8/2025	121632	2,887.32
26-54320	10-1196	POSTMASTER	POSTAGE	8/2025	20250801	502.80
26-54519	10-1622	WESTLAKE ACE HARDWARE	PAINT MARK METERS	8/2025	3504994	20.97
26-54231	10-1749	RK BLACK INC.	SHARP PRINTER	8/2025	IN1268975	17.48
DEPARTMENT TOTAL:						3,721.35
DEPARTMENT: 08.1 PUBLIC WORKS - ADMIN						
26-54502	10-005156	COX COMMUNICATIONS INC.	MNTHLY PHONE SVC.	8/2025	20250731	400.85
26-54009	10-006257	BH SECURITY, LLC	SECURITYFORPWDEPT&YARDS	8/2025	255855560	54.98
26-54234	10-1085	OKLAHOMA MUNICIPAL ASSURANC	PROPERTY INS.	8/2025	INST. 1	51.35
26-54441	10-1276	RONS SPORTS WORLD INC	FIVE POLO SHIRTS PW DIREC	8/2025	026-54441	125.00
26-54024	10-3042	ACCURATE ENVIRONMENTAL	DEQREQUIREDTESTINGFORWTP	8/2025	HG22040	408.00
DEPARTMENT TOTAL:						1,040.18
DEPARTMENT: 08.3 PUBLIC WORKS - SANIT						
26-54073	10-005350	FORCE PERSONNEL	TEMPHELPSANITATION	8/2025	83856	5,151.93
26-54496	10-005992	AEG PETROLEUM	200 GALS OF DEF	8/2025	930935	278.60
26-54006	10-0202	WASTE CONNECTIONS, INC	1ST QUARTER ROLLOFF FEES	8/2025	3588373V013	7,669.15
26-54397	10-0225	GENUINE PARTS	BLOWER UNIT #89	8/2025	093911	168.31
26-54481	10-0572	REDDY ICE CORP	72BAGICEEMPLOYEEHYDRATION	8/2025	3850976481	30.24
26-54234	10-1085	OKLAHOMA MUNICIPAL ASSURANC	PROPERTY INS.	8/2025	INST. 1	105.92
26-54276	10-1276	RONS SPORTS WORLD INC	SAFETY SHIRTS & POLOS	8/2025	26-54276	150.00
26-54414	10-3081	PREMIER TRUCK/ATC FREIGHT	LITWO CAB SHOCKS	8/2025	120855519	176.36
25-53798	10-4010	HARD HAT SAFETY & GLOVE	PPE FOR NEW HIRES	6/2025	IN-0080797	249.56
26-54007	10-4012	WASTE CONNECTIONS, INC	1ST QUARTER ROLLOFF FEES	8/2025	32464E012	29,426.75
26-54008	10-4208	OKLAHOMA CITY TREASURY	1ST QUARTER ROLLOFF FEES	8/2025	100725	1,619.50
26-54482	10-4352	MCBRIDE CLINIC	DRUG SCREEN/EXAM	8/2025	AUGUST 1, 2025	32.00
DEPARTMENT TOTAL:						45,058.32

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 08.4 PUBLIC WORKS - MAINT						
26-54234	10-1085	OKLAHOMA MUNICIPAL ASSURANCP	PROPERTY INS.	8/2025	INST. 1	192.58
DEPARTMENT TOTAL:						192.58
DEPARTMENT: 12.0 UTILITY - WATER PLANT						
26-54440	10-004996	GOODYEAR COMMERCIAL TIRE &	TWO TIRES FOR UNIT #22001	8/2025	255-1032021	242.32
26-54502	10-005156	COX COMMUNICATIONS INC.	MNTHLY PHONE SVC.	8/2025	20250731	379.25
26-54480	10-005321	AMAZON CAPITAL SERVICES, IN	WATER PLANT SUPPLIES	8/2025	2704206	323.67
26-54435	10-005707	INDUSTRIAL WELDING & TOOL	SCO2	8/2025	39536805	5,714.46
26-54243	10-005900	TEIM DESIGN GROUP, PLLC	GAC FILTER	8/2025	13433	2,494.90
26-54021	10-006235	WATER TECH	TWO TOTES OF AMMONIA	8/2025	165606	3,384.00
26-54022	10-006235	WATER TECH	55 GALS OF POLY PHOSPHATE	8/2025	165607	3,968.00
26-54382	10-0091	BRENNTAG SOUTHWEST INC	4700 GALLONS OF BLEACH	8/2025	BSW642388	8,696.52
26-54481	10-0572	REDDY ICE CORP	72BAGICEEMPLOYEEHYDRATION	8/2025	3850976481	30.24
26-54396	10-0669	HACH COMPANY	REAGENT & STANDARDS	8/2025	14611691	1,474.10
25-53993	10-0696	HAYNES EQUIPMENT CO INC	POSSIBLEREPAIRLIMESILO	6/2025	8131745	685.15
26-54187	10-0696	HAYNES EQUIPMENT CO INC	TROUBLE SHOOT	8/2025	8131751	626.15
26-54234	10-1085	OKLAHOMA MUNICIPAL ASSURANCP	PROPERTY INS.	8/2025	INST. 1	10,735.86
25-53876	10-1128	OK CITY WATER UTILITIES	TRMAY & JUNE CROSSTIES	6/2025	202506	14,611.66
26-54430	10-1276	RONS SPORTS WORLD INC	10 POLO SHIRTS	8/2025	26-54430	500.00
25-53945	10-1288	ROSE STATE COLLEGE	DAMIEN MOORE D WATER CLAS	6/2025	1010477	243.00
26-54508	10-1402	PHILLIP STINCHCOMB LIVING	TWELL 26, 27 AND 215	8/2025	JULY READING	711.98
26-54442	10-1622	WESTLAKE ACE HARDWARE	WRENCH SETS FOR REPAIRS	8/2025	3504980	63.98
26-54469	10-1622	WESTLAKE ACE HARDWARE	HOSE ATTACHMENT	8/2025	3504991	43.97
26-54471	10-2140	AIR POWER EQUIPMENT CO	STANDBY COMPRESSOR	8/2025	582733	428.95
26-54526	10-2660	ODEQ WATER QUALITY DIV	TWO CLASS D WATER OPERTOR	8/2025	25060178000	92.00
26-54024	10-3042	ACCURATE ENVIRONMENTAL	DEQREQUIREDTESTINGFORWTP	8/2025	HG22043	2,505.00
25-53798	10-4010	HARD HAT SAFETY & GLOVE	PPE FOR NEW HIRES	6/2025	IN-0080795	325.18
DEPARTMENT TOTAL:						58,280.34
DEPARTMENT: 12.1 UTILITY - WATER LINE						
26-54496	10-005992	AEG PETROLEUM	200 GALS OF DEF	8/2025	930935	7.98
26-54009	10-006257	BH SECURITY, LLC	SECURITYFORPWDEPT&YARDS	8/2025	255855560	182.91
26-54481	10-0572	REDDY ICE CORP	72BAGICEEMPLOYEEHYDRATION	8/2025	3850976481	15.12
26-54234	10-1085	OKLAHOMA MUNICIPAL ASSURANCP	PROPERTY INS.	8/2025	INST. 1	279.23
26-54277	10-1276	RONS SPORTS WORLD INC	SAFETY SHIRTS & POLOS	8/2025	26-54277	75.00
26-54405	10-2530	IMPROVED CONSTRUCTION	METHOMARKING PAINT	8/2025	078176	156.00
25-53798	10-4010	HARD HAT SAFETY & GLOVE	PPE FOR NEW HIRES	6/2025	IN-0080794	992.33
DEPARTMENT TOTAL:						1,708.57

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT	
DEPARTMENT: 12.2		UTILITY - SEWER					
25-53981	10-004937	CEC CORPORATION	30TH & WILBURN	6/2025	02503101	1,252.00	
26-54502	10-005156	COX COMMUNICATIONS INC.	MNTHLY PHONE SVC.	8/2025	20250731	282.96	
26-54454	10-005900	TEIM DESIGN GROUP, PLLC	30TH/WILBURN SEWER	8/2025	13434	3,819.75	
26-54481	10-0572	REDDY ICE CORP	72BAGICEEMPLOYEEHYDRATION	8/2025	3850976481	15.12	
26-54255	10-0696	HAYNES EQUIPMENT CO INC	24TH PENIEL	8/2025	8131749	844.50	
26-54234	10-1085	OKLAHOMA MUNICIPAL ASSURANCP	PROPERTY INS.	8/2025	INST. 1	950.02	
26-54277	10-1276	RONS SPORTS WORLD INC	SAFETY SHIRTS & POLOS	8/2025	26-54277	75.00	
26-54498	10-1785	BETHANY-WARR ACRES PWA	SEWER PROCESSING	8/2025	JULY 2025	169,297.59	
26-54380	10-1936	SSS FENCE INC	FENCE PANELS 30TH/WILBURN	8/2025	3429	1,904.00	
26-54438	10-1936	SSS FENCE INC	6 PANELS 30TH WILBURN	8/2025	3442	408.00	
26-54412	10-2123	HOME DEPOT CREDIT SVCS	FENCE POST & CONCRETE	8/2025	001237/8023454	614.55	
26-54437	10-2123	HOME DEPOT CREDIT SVCS	FENCE POST 30TH & WILBURN	8/2025	005074/4023807	83.84	
26-54468	10-3001	EASTON SOD	2 PALLETS OF SOD	8/2025	0284762	340.00	
26-54470	10-3245	KRAPFF REYNOLDS CONST CO	24" SEWER PLUG	8/2025	25163	2,440.00	
DEPARTMENT TOTAL:						182,327.33	
DEPARTMENT: 97.0		DEBT SERVICE					
26-54507	10-3436	BANCFIRST	2013 REVENUE NOTE	8/2025	SEPT 2025	4,545.42	
DEPARTMENT TOTAL:						4,545.42	
FUND TOTAL:						379,374.09	

BETHANY PUBLIC WORKS AUTHORITY

From: Michael Vaughn, Finance Director
Date: 8/18/2025
Subject: Budget Amendment 26-5

BACKGROUND

The Authority Trustees approved \$412,500 for the purchase of a Sanitation Truck in the Fiscal Year 25 budget. A truck was ordered, but due to supply chain issues, will not be delivered until later in Fiscal Year 26. The FY 25 purchase order has been voided, and a new FY 26 purchase order will need to be created for this purchase.

Budget Amendment 26-5 appropriates for FY 26 the original \$412,500 approved in FY 25 so a new PO can be created.

RECOMMENDATION

1. Approve Budget Amendment 26-5 (attached).

ADDITIONAL COMMENTS



NOTICE: On Thursday, July 31, 2025, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY HOSPITAL TRUST MEETING

BETHANY CITY HALL

TUESDAY, AUGUST 5, 2025

6:30 P.M.

MEMBERS PRESENT:	Amanda Sandoval	Chairman
	Peter Plank	Vice-Chairman
	Burt Falkner	Trustee
	Chris Powell	Trustee
	Kathy Larsen	Trustee
	Aja Triana	Trustee
	Ken Smart	Trustee
	Brian Magirowsky	Trustee
MEMBERS ABSENT:	Chandra Ford	Trustee
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Steve Manek	TEIM Design
	Brett Crecelius	Community Development Dir.
	Loyd Spaugy	Crafton Tull
	John Nelson	Animal Welfare Officer
	(See Roster)	

Chairman Sandoval called the Bethany Hospital Trust meeting to order at 8:27 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM JULY 15, 2025, REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

A motion was made by Trustee Magirowsky, seconded by Trustee Triana to approve the consent docket. Yes votes: Larsen, Sandoval, Magirowsky, Triana, Plank, Smart, Falkner, Powell. No Votes: None. Motion approved.

ITEM NO. 2 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS "MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA")**.

None

ITEM NO. 3 on the agenda was **ADJOURN UNTIL AUGUST 19, 2025**.

Chairman Sandoval adjourned the Bethany Hospital Trust meeting at 8:28 P.M. until August 19, 2025.

CHAIRMAN

SECRETARY

BETHANY HOSPITAL TRUST

From: Michael Vaughn, Finance Director
Date: August 14, 2025
Subject: Claims list for the 08/20/2024 Bethany Hospital Trust Meeting

BETHANY HOSPITAL TRUST

FUND	AMOUNT
Bethany Hospital Trust	\$ 6,948.62
TOTAL	\$ 6,948.62

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$ 479,822.43
Bethany Public Works Authority	\$ 379,374.09
Bethany Hospital Trust	\$ 6,948.62
Bethany Development Authority	\$ -
TOTAL	\$ 866,145.14

RECOMMENDATION

1. Approve claims as presented.



P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 99.0		TRANSFERS IN/OUT				
26-54234	10-1085	OKLAHOMA MUNICIPAL ASSURAN	PROPERTY INS.	8/2025	INST. 1	6,948.62
DEPARTMENT TOTAL:						6,948.62
FUND TOTAL:						6,948.62

NOTICE: On Thursday July 31, 2025, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY DEVELOPMENT AUTHORITY

BETHANY CITY HALL

TUESDAY, AUGUST 5, 2025

6:30 P.M.

MEMBERS PRESENT:	Amanda Sandoval	Chairman
	Peter Plank	Vice-Chairman
	Burt Falkner	Trustee
	Chris Powell	Trustee
	Kathy Larsen	Trustee
	Aja Triana	Trustee
	Ken Smart	Trustee
	Brian Magirowsky	Trustee
MEMBERS ABSENT:	Chandra Ford	Trustee
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Steve Manek	TEIM Design
	Brett Crecelius	Community Development Dir.
	Loyd Spaugy	Crafton Tull
	John Nelson	Animal Welfare Officer
	(See Roster)	

Chairman Sandoval called the Bethany Development Authority meeting to order at 8:28 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

A. APPROVAL OF MINUTES FROM JULY 15, 2025, REGULAR MEETING.

- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

A motion was made by Trustee Smart, seconded by Trustee Triana to approve the consent docket. Yes votes: Smart, Sandoval, Larsen, Plank, Magirowsky, Powell, Falkner, Triana. No votes: None. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS "MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA")**.

None

ITEM NO. 3 on the agenda was **ADJOURN UNTIL AUGUST 19, 2025.**

Chairman Sandoval adjourned the Bethany Development Authority meeting at 8:28 P.M. until August 19, 2025.

CHAIRMAN

SECRETARY

BETHANY DEVELOPMENT AUTHORITY

From: Michael Vaughn, Finance Director
Date: August 14, 2025
Subject: Claims list for the 08/19/2025 Bethany Development Authority Meeting

BETHANY DEVELOPMENT AUTHORITY

FUND	AMOUNT
Bethany Development Authority	\$ -
TOTAL	\$ -

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$ 479,822.43
Bethany Public Works Authority	\$ 379,374.09
Bethany Hospital Trust	\$ 6,948.62
Bethany Development Authority	\$ -
TOTAL	\$ 866,145.14

RECOMMENDATION

1. Approve claims as presented.

